

2021 Annual Wholesale Trade Survey

CONFIDENTIAL once completed.

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-858-7921 ou ATS 1-800-363-7629

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19.
COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

Introduction

Survey purpose

The survey will collect information on the financial and operating data needed to develop national and regional economic policies and programs.

The information you provide may also be used by Statistics Canada for other statistical and research purposes.

Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or email. However, upon receipt Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Note: Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada online surveys.

Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 21 days.

Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

If you are unable to complete within 21 days **OR** if you need help, contact us at 1-800-858-7921 or TTY 1-800-363-7629.

Statistics Canada
Operations and Integration Division
150 Tunney's Pasture Driveway
Ottawa, Ontario K1A 0T6

Visit our website, www.statcan.gc.ca

Reporting instructions

- Please print in ink.
- Report dollar amounts **in thousands of Canadian dollars**.
- **Exclude** sales tax.
- Percentages should be rounded to whole numbers.
- When precise figures are not available, provide your best estimates.
- Consult the reporting guide at www.statcan.gc.ca/guides-e for further information.

Business or organization and contact information

1. **Verify or provide** the business or organization's **legal and operating name** and correct where needed.

Note: Legal name modifications should only be done to correct a spelling error or typo.

Legal name

Operating name (if applicable)

2. **Verify or provide the contact information** of the designated business or organization **contact person** for this questionnaire and correct where needed.

Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

First name

Last name

Title

Preferred language of communication

English

French

Mailing address (number and street)

City

Province, territory or state

Postal code or ZIP code

Example: A9A 9A9 or 12345-1234

Country

Email address

Example: user@example.gov.ca

Telephone number (including area code)

Example: 123-123-1234

Extension number
(if applicable)

Fax number (including area code)

Example: 123-123-1234

3. **Verify or provide the current operational status** of the business or organization identified by the legal and operating name above.

B00323

1 Operational → **Go to question 4**

2 Not currently operational

e.g., temporarily or permanently closed, change of ownership

Why is this business or organization not currently operational?

B00309

2 Seasonal operations → **Go to question 3a**

3 Ceased operations → **Go to question 3b**

4 Sold operations → **Go to question 3c**

5 Amalgamated with other businesses or organizations → **Go to question 3d**

6 Temporarily inactive but will re-open → **Go to question 3e**

7 No longer operating due to other reasons → **Go to question 3f**

3a. Seasonal operations

When did this business or organization close for the season?

Date B00217

When does this business or organization expect to resume operations?

Date B00218 → **Go to question 4**

3b. Ceased operations

When did this business or organization cease operations?

Date B00211

Why did this business or organization cease operations?

B00311

1 Bankruptcy

2 Liquidation

3 Dissolution

4 Other
Specify the other reasons why the operations ceased

B00312

→ **Go to question 4**

DO NOT USE TO REPORT INFORMATION COPY

3c. Sold operations

When was this business or organization sold?

YYYY MM DD
B00212

What is the legal name of the buyer?

B00406 → Go to question 4

3d. Amalgamated with other businesses or organizations

When did this business or organization amalgamate?

YYYY MM DD
B00213

What is the legal name of the resulting or continuing business or organization?

B00407

What are the legal names of the other amalgamated businesses or organizations?

B00408 → Go to question 4

3e. Temporarily inactive but will re-open

When did this business or organization become temporarily inactive?

YYYY MM DD
B00214

When does this business or organization expect to resume operations?

YYYY MM DD
B00215

Why is this business or organization temporarily inactive?

B00313 → Go to question 4

3f. No longer operating due to other reasons

When did this business or organization cease operations?

YYYY MM DD
B00216

Why did this business or organization cease operations?

B00314

DO NOT USE TO REPORT INFORMATION COPY

4. **Verify or provide the current main activity** of the business or organization identified by the legal and operating name.

Note: The described activity was assigned using the North American Industry Classification System (NAICS).

[Empty text box for current main activity]

B05002

1 This is the current main activity → **Go to question 7**

2 This is **not** the current main activity
Provide a **brief but precise description** of this business or organization's **main activity**
e.g., breakfast cereal manufacturing, shoe store, software development

B05003

[Empty text box for main activity description]

5. Was this business or organization's main activity ever classified as:

[Empty text box for previous classification]

B05111

1 Yes

2 No → **Go to question 7**

6. When did the main activity change?

Date
YYYY MM DD

7. Are there any **other activities that contribute significantly (at least 10%) to this business or organization's revenue?**

B05024

1 **Yes**, there are other activities

2 **No**, that is the only significant activity → **Go to next section**

8. Provide a **brief but precise description** of this business or organization's **secondary activity**.

e.g., breakfast cereal manufacturing, shoe store, software development

B05005

[Empty text box for secondary activity description]

9. Approximately what **percentage of the business or organization's revenue** is generated by each of the following activities?

When precise figures are not available, provide your best estimates.

Percentage of revenue

a. Main activity

B05004

%

b. Secondary activity

B05006

%

c. All other activities

B05008

%

Total percentage

B05000

%
1 0 0 %

DO NOT USE TO REPORT INFORMATION COPY

Industry characteristics

Selected sales information

1. What were this business's sales and revenue for each of the following products and services?
Please report all amounts in thousands of Canadian dollars.

CAN\$ '000

- a. All products purchased for resale
Report sales **net** of returns, discounts and rebates.
Include: parts used in generating repair and maintenance revenue
Exclude: labour revenue from repair and maintenance (reported at question 1c.) \$,000
F43003
- b. Products manufactured as a secondary activity by this wholesaling business unit \$,000
F43002
- c. Repair and maintenance services
Exclude: sales of parts as reported in question 1a. \$,000
F45902
- d. Rental and leasing of real estate \$,000
F45804
- e. Rental and leasing of products and equipment
Exclude: sales of parts as reported in question 1a. \$,000
F45802

Other

2. What was the value of products where commissions and fees were earned by this business acting as an agent or broker?
Please report all amounts in thousands of Canadian dollars \$,000
F43172

3. Did this business **purchase goods** (raw materials, semi-finished, or finished goods) "**off the shelf**" **outside of Canada** and sell them "**as-is**" in foreign markets (including the U.S.) without altering the goods, and without the goods entering Canada before the sale?

B05192

- 1 Yes
2 No
3 Don't know

Provide comments if desired.

B05193

INFORMATION ON COPY TO REPORT
DO NOT USE TO REPORT

4. On the last day of the fiscal year, did this business **hold inventories abroad**, including **inventories in transit to Canada**?

Include: raw materials, work in process, and finished goods recorded in this business's accounting books, but physically located outside of Canada. Also include goods purchased abroad for resale "as-is" in foreign markets.

B05194

- 1 Yes
- 2 No
- 3 Don't know

Provide comments if desired.

B05195

CAN\$ '000

F61409

5. What was the approximate value of inventories **held abroad** at the end of the reporting period? ... \$,000

6. Is the value reported above **included** in the closing inventories previously reported in question 1c. from the expenses section?

B00517

- 1 Yes
- 2 No

INFORMATION COPY
DO NOT USE TO REPORT

Sales by type of client

What was this business's breakdown of sales by the following types of clients?

1. Clients in Canada

Percentage

- | | | |
|---|--|---|
| a. individuals and households | <input type="text"/> <input type="text"/> <input type="text"/> | % |
| b. businesses | <input type="text"/> <input type="text"/> <input type="text"/> | % |
| c. governments, not-for-profit organizations and public institutions
(e.g., hospitals and schools) | <input type="text"/> <input type="text"/> <input type="text"/> | % |
| 2. Clients outside Canada | <input type="text"/> <input type="text"/> <input type="text"/> | % |

100%

INFORMATION COPY
DO NOT USE TO REPORT

Province/country of origin and destination of products sold

The goal of this section is to understand the supply chain for your products. We will ask for the percentage breakdown for each product sold according to the origin of the products purchased and the destination of products sold (see the grids on the next page).

Please note that your best estimates are acceptable.

Origin: to the best of your knowledge, where the products were originally produced or manufactured (i.e., which province, territory or country outside Canada). If the origin of the products is unknown, an acceptable substitute is the location of this business's supplier.

Note: exclude intermediate shipping points from your supplier to you.

The total for the origin should be equal to 100%.

Destination: to the best of your knowledge, the location where the products will ultimately be used (i.e., which province, territory or country outside Canada).

Acceptable substitutes:

- shipping destinations
- location of your retail customers
- location of your warehouses.

The percentages should sum to 100%.

If you have additional information, please use the blank origin and destination tables located at the end of the section.

Cost of goods sold and Sales of goods

Please report the cost of goods sold and the sales of goods in thousands of Canadian dollars. When precise figures are not available, please provide your best estimate.

INFORMATION COPY
DO NOT USE TO REPORT

Province/country of origin and destination of products sold

Product code

B40013_lst1

Product description

B40014_p1

Was this product sold during this reporting period?

B05028_p1_b

Yes

No → Go to next product

Cost of goods sold
CAN\$ '000

F61101_p1

\$,000

Sales of goods
CAN\$ '000

F43173_p1

\$,000

Purchased from origin

Sold to destination

Canada

N.L.	F61307_p1_g1	<input type="text"/>	%	F43174_p1_g1	<input type="text"/>	%	F61307_p2_g1	<input type="text"/>	%	F43174_p2_g1	<input type="text"/>	%
P.E.I.	F61307_p1_g2	<input type="text"/>	%	F43174_p1_g2	<input type="text"/>	%	F61307_p2_g2	<input type="text"/>	%	F43174_p2_g2	<input type="text"/>	%
N.S.	F61307_p1_g3	<input type="text"/>	%	F43174_p1_g3	<input type="text"/>	%	F61307_p2_g3	<input type="text"/>	%	F43174_p2_g3	<input type="text"/>	%
N.B.	F61307_p1_g4	<input type="text"/>	%	F43174_p1_g4	<input type="text"/>	%	F61307_p2_g4	<input type="text"/>	%	F43174_p2_g4	<input type="text"/>	%
Que.	F61307_p1_g5	<input type="text"/>	%	F43174_p1_g5	<input type="text"/>	%	F61307_p2_g5	<input type="text"/>	%	F43174_p2_g5	<input type="text"/>	%
Ont.	F61307_p1_g6	<input type="text"/>	%	F43174_p1_g6	<input type="text"/>	%	F61307_p2_g6	<input type="text"/>	%	F43174_p2_g6	<input type="text"/>	%
Man.	F61307_p1_g7	<input type="text"/>	%	F43174_p1_g7	<input type="text"/>	%	F61307_p2_g7	<input type="text"/>	%	F43174_p2_g7	<input type="text"/>	%
Sask.	F61307_p1_g8	<input type="text"/>	%	F43174_p1_g8	<input type="text"/>	%	F61307_p2_g8	<input type="text"/>	%	F43174_p2_g8	<input type="text"/>	%
Alta.	F61307_p1_g9	<input type="text"/>	%	F43174_p1_g9	<input type="text"/>	%	F61307_p2_g9	<input type="text"/>	%	F43174_p2_g9	<input type="text"/>	%
B.C.	F61307_p1_g10	<input type="text"/>	%	F43174_p1_g10	<input type="text"/>	%	F61307_p2_g10	<input type="text"/>	%	F43174_p2_g10	<input type="text"/>	%
Y.T.	F61307_p1_g11	<input type="text"/>	%	F43174_p1_g11	<input type="text"/>	%	F61307_p2_g11	<input type="text"/>	%	F43174_p2_g11	<input type="text"/>	%
N.W.T.	F61307_p1_g12	<input type="text"/>	%	F43174_p1_g12	<input type="text"/>	%	F61307_p2_g12	<input type="text"/>	%	F43174_p2_g12	<input type="text"/>	%
Nvt.	F61307_p1_g13	<input type="text"/>	%	F43174_p1_g13	<input type="text"/>	%	F61307_p2_g13	<input type="text"/>	%	F43174_p2_g13	<input type="text"/>	%
Outside Canada												
USA	F61307_p1_g14	<input type="text"/>	%	F43174_p1_g14	<input type="text"/>	%	F61307_p2_g14	<input type="text"/>	%	F43174_p2_g14	<input type="text"/>	%
China	F61307_p1_g15	<input type="text"/>	%	F43174_p1_g15	<input type="text"/>	%	F61307_p2_g15	<input type="text"/>	%	F43174_p2_g15	<input type="text"/>	%
Other	F61307_p1_g16	<input type="text"/>	%	F43174_p1_g16	<input type="text"/>	%	F61307_p2_g16	<input type="text"/>	%	F43174_p2_g16	<input type="text"/>	%

Total

100%

100%

100%

100%

DO NOT USE THIS INFORMATION TO REPORT

Province/country of origin and destination of products sold

Product code

B40013_lst3

Product description

B40014_p3

Was this product sold during this reporting period?

B05028_p3_b

Yes

No → Go to next product

**Cost of goods sold
CANS\$ '000**

F61101_p3

\$,000

**Sales of goods
CANS\$ '000**

F43173_p3

\$,000

Purchased from origin

Sold to destination

Canada

N.L.	F61307_p3_g1	<input type="text"/>	<input type="text"/>	%	F43174_p3_g1	<input type="text"/>	<input type="text"/>	%
P.E.I.	F61307_p3_g2	<input type="text"/>	<input type="text"/>	%	F43174_p3_g2	<input type="text"/>	<input type="text"/>	%
N.S.	F61307_p3_g3	<input type="text"/>	<input type="text"/>	%	F43174_p3_g3	<input type="text"/>	<input type="text"/>	%
N.B.	F61307_p3_g4	<input type="text"/>	<input type="text"/>	%	F43174_p3_g4	<input type="text"/>	<input type="text"/>	%
Que.	F61307_p3_g5	<input type="text"/>	<input type="text"/>	%	F43174_p3_g5	<input type="text"/>	<input type="text"/>	%
Ont.	F61307_p3_g6	<input type="text"/>	<input type="text"/>	%	F43174_p3_g6	<input type="text"/>	<input type="text"/>	%
Man.	F61307_p3_g7	<input type="text"/>	<input type="text"/>	%	F43174_p3_g7	<input type="text"/>	<input type="text"/>	%
Sask.	F61307_p3_g8	<input type="text"/>	<input type="text"/>	%	F43174_p3_g8	<input type="text"/>	<input type="text"/>	%
Alta.	F61307_p3_g9	<input type="text"/>	<input type="text"/>	%	F43174_p3_g9	<input type="text"/>	<input type="text"/>	%
B.C.	F61307_p3_g10	<input type="text"/>	<input type="text"/>	%	F43174_p3_g10	<input type="text"/>	<input type="text"/>	%
Y.T.	F61307_p3_g11	<input type="text"/>	<input type="text"/>	%	F43174_p3_g11	<input type="text"/>	<input type="text"/>	%
N.W.T.	F61307_p3_g12	<input type="text"/>	<input type="text"/>	%	F43174_p3_g12	<input type="text"/>	<input type="text"/>	%
Nvt.	F61307_p3_g13	<input type="text"/>	<input type="text"/>	%	F43174_p3_g13	<input type="text"/>	<input type="text"/>	%
Outside Canada								
USA	F61307_p3_g14	<input type="text"/>	<input type="text"/>	%	F43174_p3_g14	<input type="text"/>	<input type="text"/>	%
China	F61307_p3_g15	<input type="text"/>	<input type="text"/>	%	F43174_p3_g15	<input type="text"/>	<input type="text"/>	%
Other	F61307_p3_g16	<input type="text"/>	<input type="text"/>	%	F43174_p3_g16	<input type="text"/>	<input type="text"/>	%

Total

100%

100%

INFORMATION COPY
 NOT USE TO REPORT

Province/country of origin and destination of products sold

Product description

B40024_list4

Was this product sold during this reporting period?

B05028_p4_b

Yes

No → Go to next product

Cost of goods sold
CANS \$ '000

F61101_p4

000 \$

Sales of goods
CANS \$ '000

F43173_p4

000 \$

Purchased from origin

Sold to destination

Canada

	F61307_p4_g1	F43174_p4_g1	F61307_p5_g1	F43174_p5_g1
N.L.				
P.E.I.				
N.S.				
N.B.				
Que.				
Ont.				
Man.				
Sask.				
Alta.				
B.C.				
Y.T.				
N.W.T.				
Nvt.				
Outside Canada				
USA				
China				
Other				

Total

100%

100%

100%

100%

INFORMATION NOT TO BE USED FOR REPORT

Details on this business's locations

1. Complete for all business locations operating during this reporting period.
2. If necessary, add all locations not listed on this questionnaire on the page "details on this business's additional locations".
3. Report dollar amounts **in thousands of Canadian dollars**.

Please verify the location address and correct where needed.

Operating name

B00102_I

Address (number and street)

B00119_I

Province, territory

B00122_I

City

B00121_I

Postal code

B00123_I

Total operating revenue

F47001_I

\$,000

Was this business location operational for the full year?

B00305_b_I

Yes → **Go to next location**

No

What was the reason(s) for part year operation (check all that apply)?

B00301_r1_I1

seasonal operation

B00301_r2_I1

new store

B00301_r3_I1

change of fiscal year

B00301_r4_I1

change of ownership

B00301_r5_I1

ceased operations

B00301_r6_I1

temporarily closed

B00301_r7_I1

moved

B00301_r8_I1

other reason — please specify:

B00301_r9_I1

What were this location's operational start and end dates?

Start date

B00201_I

YYYY

MM

DD

End date

B00202_I

YYYY

MM

DD

Statistics Canada reviews all feedback.
We invite your comments pertaining to this business location.

B00001_I

Details on this business's additional locations

1. Complete for all business locations operating during this reporting period.
2. Add all locations not listed.
3. Report dollar amounts **in thousands of Canadian dollars**.

Please provide the business location address.

Operating name

B00129_I

Address (number and street)

B00125_I

Province, territory

B00127_I

City

B00126_I

Postal code

B00128_I

Total operating revenue

F47004_I

\$,000

Was this business location operational for the full year?

B00306_b_I

Yes **➔ Go to next location**

No

What was the reason(s) for part year operation (mark all that apply)?

B00307_r1_I1

seasonal operation

B00307_r2_I1

new store

B00307_r3_I1

change of fiscal year

B00307_r4_I1

change of ownership

B00307_r5_I1

ceased operations

B00307_r6_I1

temporarily closed

B00307_r7_I1

moved

B00307_r8_I1

other reason — please specify:

B00307_r9_I1

What were this location's operational start and end dates?

YYYY MM DD

B00208_I

Start date

YYYY MM DD

B00209_I

End date

Statistics Canada reviews all feedback.
We invite your comments pertaining to this business location.

B00015_I

COVID-19

1. In response to the COVID-19 pandemic, did this business experience additional expenses to comply with public health and safety guidelines or corporate guidelines to be allowed to operate?

Additional expenses could **include**: purchases of cleaning supplies, sanitation measures, protective equipment for employees or customers and costs to retrofit business operations (e.g., Plexiglass barriers, new equipment that facilitates physical distancing, additional labour costs).

Public health and safety guidelines refer to guidelines from a federal, provincial or municipal health agency.

B05140_t41

1 Yes

What were the total additional expenses in fiscal year 2021?

Report dollar amounts in **thousands of Canadian dollars**.

For expenses less than \$500, enter "0".

When precise figures are not available, provide your best estimates.

Additional labour costs, if applicable (CAN\$ '000)

\$,000

F60102_t41_sr69

Other additional expenses (CAN\$ '000)

\$,000

F60102_t41_sr19

As a result of the additional expenses or business conditions, did this business delay plans to expand operating capacity or undertake investments?

B05140_t41_y64

1 Yes

2 No

2 No

2. In response to the COVID-19 pandemic, in which of the following ways did this business change operating methods?

Include both temporary and ongoing changes.

Mark all that apply.

Adopt or expand upon a contact-less business model
e.g., e-commerce sales, drive-through delivery, curbside pickup, offer virtual services

B00381_t41_y41

Retrofit the workspace

B00381_t41_y42

Invest in e-commerce platforms

B00381_t41_y43

Use business intelligence technologies
e.g., cloud-based computing systems and big data analytic tools

B00381_t41_y44

Develop new supply chains

B00381_t41_y45

Ask some or all employees to work from home

B00381_t41_y46

Introduce or accelerate the introduction of new goods and services

B00381_t41_y47

Increase prices charged to customers of certain goods and services as a result of the COVID-19 pandemic

B00381_t41_y48

...continues on next page

...continued from previous page

- Decrease** prices charged to customers of certain goods and services as a result of the COVID-19 pandemic
B00381_t41_y49
- Change marketing strategy
Include re-allocating marketing budget.
B00381_t41_y50
- Increase** marketing budget
B00381_t41_y51
- Decrease** marketing budget
B00381_t41_y52
- Expand to new markets
B00381_t41_y53
- Substitute capital for labour
e.g., automation, robots for use in producing goods and services
B00381_t41_y54
- Provided extra staff training
e.g., job specific training, managerial training, training in new technology, training in new business practices, digital skills training, data literacy skills, other training and development
B00381_t41_y55
- Downsize business activities
e.g., reduce goods and services offered
B00381_t41_y56
- Reduce labour costs
e.g., lay off employees, furlough employees, request employees take vacation, reduce hours of employees, offer early retirement packages, outsource work
B00381_t41_y58
- Reduce costs other than labour costs
B00381_t41_y59
- Take other actions
B00381_t41_y60

↳ Specify the additional actions taken

B00381_t41_y61

OR

- No changes** to operating methods in response to the COVID-19 pandemic
B00381_t41_y62

3. Due to COVID-19, did this business receive public financial relief through the Canada Emergency Wage Subsidy?

B05150_t41

1 Yes

↳ How much did your business obtain through these means?

Financial relief received (CANS '000)

\$,000

F47123_t41

2 No

DO NOT USE TO REPORT INFORMATION COPY

Notification of intent to extract web data

1. Does this business have a website?

B00024

1 Yes



Specify the business website address

e.g., www.example.ca

F62512

2 No



Statistics Canada is piloting a web data extraction initiative, also known as web scraping, which uses software to search and compile publicly available data from organization websites. As a result, we may visit the website for this organization to search for, and compile, additional information. This initiative should allow us to reduce the reporting burden on organization, as well as produce additional statistical indicators, to ensure that our data remain accurate and relevant.

We will do our utmost to ensure the data are collected in a manner that will not affect the functionality of the website. Any data collected will be used by Statistics Canada for statistical and research purposes only, in accordance with the agency's mandate.

For more information regarding Statistics Canada's web scraping initiative, please visit <http://www.statcan.gc.ca/eng/about/about>.

To learn more about Statistics Canada's transparency and accountability, please visit <http://www.statcan.gc.ca/eng/transparency-accountability>.

If you have any questions or concerns, please contact **Statistics Canada Client Services**, toll-free at 1-877-949-9492 (TTY: 1-800-363-7629) or by email at infostats@canada.ca. Additional information about this survey can be found by selecting the following link:

Consult the reporting guide at www.statcan.gc.ca/guide for further information.

INFORMATION COPY REPORT
DO NOT USE TO REPORT

Changes or events

1. Indicate any changes or events that affected the reported values for this business or organization compared with the last reporting period.

Mark all that apply.

B00302_t1

Strike or lock-out

B00302_t2

Exchange rate impact

B00302_t3

Price changes in goods or services sold

B00302_t4

Contracting out

B00302_t5

Organizational change

B00302_t6

Price changes in labour or raw materials

B00302_t7

Natural disaster

B00302_t8

Recession

B00302_t9

Change in product line

B00302_t10

Sold business or business units

B00302_t11

Expansion

B00302_t12

New or lost contract

B00302_t13

Plant closures

B00302_t14

Acquisition of business or business units

B00302_t15

Other changes or events — specify:

B00302_t16

OR

B00302_t17

No changes or events

INFORMATION COPY
DO NOT USE TO REPORT

General information

Confidentiality

Your answers are confidential.

By law, Statistics Canada is prohibited from releasing any information it collects that could identify any person, business, or organization, unless consent has been given by the respondent, or as permitted by the *Statistics Act*. Statistics Canada will use the information from this survey for statistical purposes only.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Québec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia and the Yukon.

The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to reduce the reporting burden, Statistics Canada may combine the acquired data with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca