International Transactions in Commercial Services

BP - 21SQ

Correct pre-printed information, if necessary, using the section Business or organization and contact information.

Language	C0010	1	2	
preference			English	French

HAVE YOU EXPORTED OR IMPORTED SERVICES?

You have exported services if you have charged a foreign client for services that you have provided. You have imported services if you have purchased services from a foreign provider. Enterprises producing mainly goods could also have international transactions in commercial services.

PLEASE READ BEFORE COMPLETING

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19 COMPLETION OF THIS QUESTIONNAIRE IS A <u>LEGAL</u> REQUIREMENT UNDER THIS ACT.

Why we conduct this survey

The purpose of this survey is to collect data related to international trade in commercial services. The survey data you provide are used to produce estimates of Canada's balance of international payments and investment position. Such statements are used as a major input in the conduct of monetary and exchange rate policies by the Government of Canada. Your information may also be used by Statistics Canada for other statistical and research purposes.

Fax or email transmission disclosure

If you choose to transmit the questionnaire to Statistics Canada by facsimile or other electronic transmission, please be advised that there could be a risk of disclosure during the communication. However, upon receipt of your information, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Confidentiality

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act.* Statistics Canada will use the information from this survey for statistical purposes.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Filing of this questionnaire

A completed copy of this form should be returned within **three weeks** of receipt to:

Statistics Canada, 150 Tunney's Pasture Driveway, Distribution Centre - SC-0505, Ottawa, Ontario, K1A 0T6.

If you need any clarification about reporting, please call toll free **1-800-565-1685**. Fax **1-888-883-7999**. Email: **statcan.infostats-infostats.statcan@canada.ca**.

What you will need to complete this questionnaire

In order to complete this questionnaire, you will need information on transboundary trade in commercial services, by country.

Commercial services cover intellectual property transactions, management and administrative services, insurance and financial services, information and communication services, research and development, scientific and technical services and other commercial services such as audiovisual services and other cultural services.

Coverage

Please report all external service transactions including those financed by government in Canada (for example, by CIDA) or by other Canadian or international organizations (such as World Bank). You have to include services transacted over the Internet.

Reporting period

Enter the starting and ending dates of the reporting period used for this questionnaire.

Start data:		YYYY	MM	DD	
Start date:	C01000				

End date: YYYY MM DD

4-2500-163.1: 2017-01-13

Statistics Canada

Canadä

Reporting instructions

- 1. Provide information for the reporting enterprise on a **consolidated basis** including itself and all of its **Canadian subsidiaries**, associates and branches.
- 2. Report transactions in thousands of Canadian dollars, e.g., if the transaction is \$854,625.00 then enter "855".
- 3. Transactions below \$500.00 should be rounded to "0" (zero) and, therefore, need not to be reported.
- 4. Report transactions net of withholding tax.
- 5. If necessary, use the average exchange rate of the reporting period to convert foreign currency transactions into Canadian dollars.
- 6. When precise figures are not available, provide your best estimate.
- 7. Use enclosed Country Code List to identify countries.
- 8. A completed copy of this questionnaire should be returned within three weeks of receipt.

For this questionnaire

Include

- Commercial service transactions conducted between the **Canadian reporting entity** (surveyed by this questionnaire) and **all foreign parties**, related (parent, affiliates or associated entities) or not.
- Include also international transactions that took place on the Internet.

Evelude

- Transactions in physical products (goods), freight, and travel expenses. These are not covered in this questionnaire.
- Earnings and payments of interest and dividends, and gains and losses.
- Transactions between the Canadian reporting entity and other entities located in Canada (even if owned by foreign interests).

В	usiness or organization and contact information
1.	Please verify or provide the business or organization's legal and operating name and correct where needed. Note: Legal name modifications should only be done to correct a spelling error or typo.
	Legal name Operating name (if applicable)
2.	Please verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.
	Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.
	First name Last name
	Title Preferred language of communication
	English French
	Mailing address (number and street)
	City Province, territory or state
	Postal code or ZIP code Example: A9A 9A9 or 12345-1234
	Country
	Email address Example: user@example.gov.ca
	Telephone number (including area code) Example: 123-123-1234 Extension number (if applicable)
	Fax number (including area code)
	Example: 123-123-1234

3. Please verify or provide the current operational status of the business or organization identified by the lead operating name.	·gal
001 Operational → Go to question 4	
Not currently operational	
e.g., temporarily or permanently closed, change of ownership	
→ Why is this business or organization not currently operational?	
© Seasonal operations → Go to question 3a.	
Ceased operations → Go to question 3b.	
Sold operations → Go to question 3c.	
⁰⁰⁵ Amalgamated with (an) other business(es) or organization(s) → Go to question 3d.	
Temporarily inactive but will re-open → Go to question 3e.	
No longer operating due to other reason(s) → Go to question 3f.	
3a. Seasonal operations	
When did this business or organization close for the season?	
YYYY MM DD	
Date	
When does this business or organization expect to resume operations?	
YYYY MM DD	
Date → Go to question 4	
3b. Ceased operations	
When did this business or organization cease operations?	
Date MM DD	
Date	
Why did this business or organization cease operations?	
B00311 Bankruptcy	
002 Liquidation	
Dissolution Go to question 4	
Other reasons — specify:	
B00312	
3c. Sold operations	
When was this business or organization sold?	
YYYY MM DD B00212	
Date	
What is the legal name of the buyer?	
B00406	
→ Go to question	n 4

3d.	Amalga	mated with (an) other business(es) or organization(s)
	When d	id this business or organization amalgamate? YYYY MM DD B00213
	What is	the legal name of the resulting or continuing business or organization?
	What is	(are) the legal name(s) of the other amalgamated business(es) or organization(s)? → Go to question 4
3e.	Tempor	arily inactive but will re-open
	When d	id this business or organization become temporarily inactive? YYYY MM DD B00214
	When d	oes this business or organization expect to resume operations? YYYYY MM DD B00215
	Why is 1	this business or organization temporarily inactive? Go to question 4
3f.	No long	er operating due to other reason(s)
		id this business or organization cease operations? YYYY MM DD B00216
	Why dic	I this business or organization cease operations?
4.		verify or provide the current main activity of the business or organization identified by the legal and operating name. described activity was assigned using the North American Industry Classification System (NAICS).
	B05002 001	This is the current main activity. → Go to next section
	002	This is not the current main activity. Please provide a brief but precise description of this business or organization's main activity . e.g., breakfast cereal manufacturing, shoe store, software development B05003

COMMERCIAL SERVICES TRANSACTIONS WITH NON-RESIDENTS		During current quarter		
(Please report in thousands of Canadian dollars)		Country Code	CAN\$ '000	
Revenues earned on services sold to non-residents	1	C1001	C11001 \$	
	2	C1002	C11002	
* Please use separate page(s) to report more than ten countries.	3	C1003	C11003 \$	
	4	C1004	C11004 \$	
	5	C1005	C11005 \$	
	6	C1006	C11006 \$	
	7	C1007	C11007 \$	
	8	C1008	\$	
	9	C1009	C11009 \$	
	10	0(010	C11010 \$	
Total revenues earned from all countries	1	01099 T T L	\$	
Expenses incurred on services purchased from non-residents	1	C2001	\$	
	2	C2002	C22002 \$	
* Please use separate page(s) to report more than	3	C2003	C22003 \$	
ten countries.	4	2004	C22004 \$	
	5	C2005	C22005	
11/2, 01	6	C2006	C22006 \$	
	7	C2007	C22007 \$	
	8	C2008	C22008 \$	
	9	C2009	\$ \$	
*	10	C2010	\$ \$	
Total expenses incurred for all countries		C2099 T T L	C22099 \$	

DEFINITIONS

Canadian reporting entity:

The Canadian reporting entity, should provide a fully consolidated report including itself and all of its Canadian subsidiaries and associates. This survey is not intended only for enterprises from the service sector. Enterprises producing mainly goods could also have international transactions in commercial services.

The **Canadian reporting entity**, as a statistical unit, is defined as the organisational unit of a business that directs and controls the allocation of resources relating to its domestic operations, and for which consolidated financial and balance sheet accounts are maintained from which international transactions, an international investment position and a consolidated financial position for the unit can be derived.

If one of your Canadian subsidiaries or associates covered by the reporting entity is also surveyed by this questionnaire, please call toll free **1-800-565-1685**, Fax **1-888-883-7999**, Email: **statcan.infostats-infostats.statcan@canada.ca** for more information.

Commercial services cover a vast range of services such as:

Charges for the use of intellectual property (earnings from royalties and licences) which include:

- patents and industrial designs
- trademarks
- franchises
- copyrights
- rights and licences on computer software products and on audiovisual products

Management and administrative services, insurance and financial services which include:

- administrative, business and management consulting and public relation services
- accounting service
- advertising and related service
- legal services
- financial and insurance services

Information and communications technology which includes:

- computer services
- information services
- telecommunication services

Research and development, scientific and technical services which include:

- research and development
- architectural and engineering services
- education, training and staff development
- environmental services
- · health services
- · mining services
- other scientific and technical services
- · construction services
- maintenance and repair services
- manufacturing services on physical inputs owned by others (contract production)

Other commercial services which include:

- equipment rentals
- merchanting and non-financial commissions
- performing arts
- other audiovisual services films and videos
- other audiovisual services other
- other services not elsewhere indicated.

Country Code ListThe country or territory is defined as the location of the foreign party your entity has conducted transactions with. Countries are listed in alphabetical order.

CODE COUNTRY CODE COUNTRY AFG Alphanistan CAF Central African Republic GRC Greece ALA Alard Islands TCD Chad GRL Greece ALB Albania CHL Chile GRD Greada DZA Algoria CHN China GLP Guadeloupe ASM American Samoa CXR Christmas Island GUM Guam AND Andorra CCK Cocos (Keeling) Islands GTM Guatemala AGO Angoula CDL Colombia GGY Guernea ATA Antractica COM Comorcos GIN Guinea ATA Antractica COG Congo, Republic of the GUY Guyana ARG Argeritina COK Cock Islands HTT Hair Hair ARM Armenia CPI Costa Rica HMD Heard Island and McDonald Islands ARM Aruba CIV	
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IOT British Indian Ocean Territory FIN Finland PRK Korea, North	
BRN Brunei Darussalam FRA France KOR Korea, South	
BGR Bulgaria GUF French Guiana XKO Kosovo	
BFA Burkina Faso PYF French Polynesia KWT Kuwait	
MMR Burma (Myanmar) ATF French Southern Territories KGZ Kyrgyzstan	
BDI Burundi GAB Gabon LAO Laos	
KHM Cambodia GMB Gambia LVA Latvia	
CMR Cameroon GEO Georgia LBN Lebanon	
CAN Canada DEU Germany LSO Lesotho	
CPV Cape Verde GHA Ghana LBR Liberia	
CYM Cayman Islands GIB Gibraltar LBY Libya	

Country Code List - Suite

The country or territory is defined as the location of the foreign party your entity has conducted transactions with. Countries are listed in alphabetical order.

CODE	COUNTRY	CODE	COUNTRY	CODE	COUNTRY
LIE	Liechtenstein	PRY	Paraguay	SWE	Sweden
LTU	Lithuania	PER	Peru	CHE	Switzerland
LUX	Luxembourg	PHL	Philippines	SYR	Syria
MAC	Macao Special Administrative Region	PCN	Pitcairn	TWN	Taiwan
MKD	Macedonia, Republic of	POL	Poland	TJK	Tajikistan
MDG	Madagascar	PRT	Portugal	TZA	Tanzania
MWI	Malawi	PRI	Puerto Rico	THA	Thailand
MYS	Malaysia	QAT	Qatar	TLS	Timor-Leste
MDV	Maldives	REU	Réunion	TGO	Togo
MLI	Mali	ROU	Romania	TKL	Tokelau
MLT	Malta	RUS	Russian Federation	TON	Tonga
MHL	Marshall Islands	RWA	Rwanda	тто	Trinidad and Tobago
MTQ	Martinique	BLM	Saint Barthélemy	TUN	Tunisia
MRT	Mauritania	SHN	Saint Helena	TUR	Turkey
MUS	Mauritius	KNA	Saint Kitts and Nevis	TKM	Turkmenistan
MYT	Mayotte	LCA	Saint Lucia	TCA	Turks and Caicos Islands
MEX	Mexico	MAF	Saint Martin (French part)	TUV	Tuvalu
FSM	Micronesia, Federated States of	SPM	Saint Pierre and Miquelon	UGA	Uganda
MDA	Moldova	VCT	Saint Vincent and the Grenadines	UKR	Ukraine
MCO	Monaco	WSM	Samoa	ARE	United Arab Emirates
MNG	Mongolia	SMR	San Marino	GBR	United Kingdom
MNE	Montenegro	STP	Sao Tome and Principe	USA	United States
MSR	Montserrat	XSQ	Sark	UMI	United States Minor Outlying Islands
MAR	Morocco	SAU	Saudi Arabia	URY	Uruguay
MOZ	Mozambique	SEN	Senegal	UZB	Uzbekistan
NAM	Namibia	SRB	Serbia	VUT	Vanuatu
NRU	Nauru	SYC	Seychelles	VEN	Venezuela
NPL	Nepal	SLE	Sierra Leone	VNM	Viet Nam
NLD	Netherlands	SGP	Singapore	VGB	Virgin Islands, British
NCL	New Caledonia	SXM	Sint Maarten (Dutch part)	VIR	Virgin Islands, United States
NZL	New Zealand	SVK	Slovakia	WLF	Wallis and Futuna
NIC	Nicaragua	SVN	Slovenia	PSE	West Bank and Gaza Strip (Palestine)
NER	Niger	SLB	Solomon Islands	ESH	Western Sahara
NGA	Nigeria	SOM	Somalia	YEM	Yemen
NIU	Niue	ZAF	South Africa, Republic of	ZMB	Zambia
NFK	Norfolk Island	SGS	South Georgia and the South Sandwich Islands	ZWE	Zimbabwe
MNP	Northern Mariana Islands	SSD	South Sudan		
NOR	Norway	ESP	Spain		
OMN	Oman	LKA	Sri Lanka		
PAK	Pakistan	SDN	Sudan		
PLW	Palau	SUR	Suriname		
PAN	Panama	SJM	Svalbard and Jan Mayen		
PNG	Papua New Guinea	SWZ	Swaziland		

Contact person
1. Statistics Canada may need to contact the person who completed this questionnaire for further information.
If the contact person is the same as on cover page, please check → Go to "Feedback"
Otherwise, who is the best person to contact about this questionnaire?
First name
Last name
Title
Email address (example: user@example.gov.ca)
Telephone number (including area code) Extension number (if applicable) Example: 123-123-123-1234 (if applicable) Example: 123-123-123-123-123-123-123-123-123-123-
Feedback
1. How long did it take to complete this questionnaire? Include the time spent gathering the necessary information.
2. We invite your comments about this questionnaire. B00002
Thank you for completing this questionnaire.
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