



Quarterly Survey of Municipal Short Term Debt

for the three months ending

Confidential when completed

Si vous préférez recevoir ce questionnaire en français, veuillez cocher

Please return one completed form by the 15th of the month following the period under review to:

Operations and Integration Division,
Public Institutions Unit,
Statistics Canada,
Ottawa, Ontario, K1A 0T6

Retain one completed form for your records



FOR OFFICE USE
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Guide

Authority: The collection of this information is authorized by the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

Confidentiality: Information collected under the Statistics Act is treated in strict confidence, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or any other legislation.

Purpose: This survey is conducted by the Public Institutions Division. It is designed to collect up-to-date statistics on short term debt respecting municipalities and their agencies. The survey results, together with similar data respecting other governments and the corporate sector, provide input for the quarterly submission to the Financial Flow Accounts of the System of National Accounts and to the Bank of Canada.

Definitions and Instructions: 1. "Short term" debt is defined as marketable and non-marketable securities and loans having an original maturity of one year or less.

2. **Bankers' Acceptances:** Bankers' acceptances are short-term debt instruments issued at a discount and guaranteed by the customer's bank for a fee.

3. **Treasury Bills:** Instruments described as negotiable bearer notes with an original term to maturity of one year or less issued at a discount without coupons. Treasury bills are issued by governments only.

4. **Promissory Notes:** An unconditional promise in writing made by one person to another, signed by the maker, engaged to pay, on demand or at a fixed time, a specific amount of money, to, or to the order of a specified person, or to bearer.

5. Short term debt transactions (borrowings and repayments) should be shown for the General Funds of the municipality i.e. both Current (Operating) and Capital e.g. borrowing pending issuance of debentures.

6. For ease of reporting, please use a separate form for each type of currency.

7. There is a primary need to identify short term debt secured by treasury bills – the remainder should be shown according to type of lender.

8. There is need to identify inter-governmental (and government agency) borrowings. Other Municipalities should include "regional" type municipalities as well as regional boards and agencies e.g. regional health districts and conservation authorities.

9. If any questions should arise regarding the completion of this form, please call the Public Institutions Unit at (613) 951-8560. FAX (613) 951-0709 / (800) 755-5514, (E-mail piu/uiip@statcan.ca).

Quarterly Survey of Municipal Short Term Debt

Indicate type of currency reported

- Canadian dollars
 U.S. dollars
 Other (specify)

	Balance at beginning of quarter (\$'000)	New Borrowings (sales) (\$'000)	Repayments (redemptions) (\$'000)	Balance at end of quarter (\$'000)
1. TREASURY BILLS Issued by your municipality (at par or face value)	641	642	643	644
OTHER SHORT TERM COMMERCIAL PAPER (Include Promissory Notes, Bankers' Acceptances, other paper, etc.)	711	712	713	714
2. Chartered Banks (exclude bank loans and overdrafts)	721	722	723	724
3. Credit Unions	731	732	733	734
4. Investment dealers	871	872	873	874
5. Other Lenders (specify)	741	742	743	744
SHORT TERM LOANS FROM GOVERNMENTS AND THEIR AGENCIES				
6.1 Federal Government	751	752	753	754
6.2 Federal Agencies (Crown Corp.)	761	762	763	764
6.3 Provincial Government	771	772	773	774
6.4 Provincial Agencies (Crown Corp.)	781	782	783	784
6.5 Other Municipalities (please name)	791	792	793	794
	801	802	803	804
	811	812	813	814
6.6 Own Municipal Agencies (Utility/Enterprise)				
Hydro	821	822	823	824
Transit	831	832	833	834
Telephone	841	842	843	844
Gas	851	852	853	854
Other	861	862	863	864
6.7 School Boards				
COLUMN TOTALS	881	882	883	884

STATISTICS CANADA USE

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**Thank you very much for your cooperation
Please return the questionnaire in the enclosed envelope**