



Prices Division

Price Report for Informatics Professional Services

CONFIDENTIAL when completed.

Collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.

Si vous préférez recevoir ce questionnaire en français, veuillez communiquer avec la personne-ressource ci-bas.

Please correct the pre-printed information, if necessary, using the boxes below:

Legal Name	
Business Name	
Contract Name	
Address	
City	
Province/State	Postal Code/Zip Code
Country	

<p>Purpose of this survey</p> <p>This survey collects financial, wage and contractor fee information that is used to produce price indexes. These indexes measure change in prices for informatics professional services. Businesses use these indexes to evaluate their performance, to track costs, and to index long-term contracts. Statistics Canada uses them to better measure the volume of activity in the computer service industry. The results of this survey are available free of charge in the <i>Services Price Indexes</i> (Cat No. 62F0040X1B) bulletin on the STC web site (www.statcan.ca).</p>	<p>Confidentiality</p> <p>Statistics Canada is prohibited by law from publishing any statistics which would divulge information relating to your business without your prior written consent. The data reported on your questionnaire will be treated with strict confidence, used for statistical purposes, and published only in aggregate form. The confidentiality provisions of the Statistics Act are not affected by the Access to Information Act or by any other legislation.</p>
<p>Your participation is important</p> <p>Your participation is vital to ensuring that the information collected in this survey is accurate and comprehensive. Completion of this questionnaire is a legal requirement under the Statistics Act.</p>	<p>Need Help?</p> <p>If you require assistance in completing this questionnaire or expect delays in returning the survey, please contact:</p> <p>Kim Lacroix Phone: (613) 951-6916 Fax: (613) 951-2848 Electronic Mail: lackim@statcan.ca</p>

Please complete and return this questionnaire within 30 days following receipt.

Please Begin Here

A. Reporting Period

Please report information for your fiscal year ending between January 1, and December 31,

This report covers: No. of Months Ending

YYYY MM DD

B. Business Activity

Please check below the one industry that most accurately describes your firm's main source of operating revenue for the fiscal year reported in Section A.

1 **Computer Systems and Related Services** – primarily engaged in providing information technology consulting, custom software or Web site development, systems analysis and design, systems integration, computer facilities management services, and systems maintenance. } *Please complete sections C, D, E and F.*

2 **Software Publishers** – primarily engaged in carrying out operations to produce and distribute computer software such as designing, documenting, installing and supporting packaged software. }

3 **Other** – Please describe the nature of your firm's main business activity. } *Please return the report in the envelope provided. Thank you for cooperation.*

C. Operating Revenue and Expenses From Informatics Professional Services Contracts

For the fiscal year you indicated in Section A on page 1, please complete STEPS 1 to 3 for each province or territory in which your firm maintains operations. Report all revenue and expenses in Canadian dollars.

Province or Territory	Step 1		Step 2			Step 3			Definitions: Operating Revenue from sales of informatics professional services
	Number of Business Units	Operating Revenue from Sales of Informatics Professional Services	Expenses for Employees	Expenses for Contract Workers	Other Expenses	Include:	Exclude:	Informatics Professional Services	
Newfoundland	10								<ul style="list-style-type: none"> Fees charged to clients for employees and contract workers assigned to informatics services contracts. Other project-related expenses (cost + mark-up) recovered from clients for goods and services (e.g. hardware, software, travel and accommodation, subcontracted services).
Prince Edward Island	11								<ul style="list-style-type: none"> Software sales unrelated to informatics professional services contracts. GST and all other taxes collected for remittance to a government agency.
Nova Scotia	1								<p>Informatics Professional Services</p> <p>Hardware Consultancy Services</p> <p>Provide advice and assistance on the management of computer resources such as: assess the computer needs of an organization; plan an organization's acquisitions (including hardware and software); and audit the computer operations of an organization.</p>
New Brunswick	13								<p>Software Consultancy Services</p> <p>Develop (analyse, design, and program) custom software to meet the needs of a specific client.</p> <p>Provide advice and assistance on technical matters related to computer systems such as: conduct feasibility studies on the implementation of a system; provide specifications for a database design; and provide technical expertise for hardware and software integration.</p>
Quebec	2								<p>Other Computer Consultancy Services</p> <p>Provide other computer-related consultancy services such as: disaster recovery services; implementation planning services; and system implementation support, quality assurance and integration services.</p>
Ontario	3								<p>Computer Facilities Management Services</p> <p>Provide personnel to manage and operate computer facilities on an on-going basis whether these facilities are located at the client's or supplier's site.</p>
Manitoba	4								<p>System Maintenance Services</p> <p>Provide assistance to keep computer systems (software) in good working condition. The maintenance may be corrective or preventative.</p>
Saskatchewan	47								
Alberta	48								
British Columbia	59								
Northwest Territories	60								
Yukon	61								
Nunavut	62								

D. Average of Annual Percentage Change in Labour Rates

For the fiscal year you indicated in Section A on page 1, please complete STEPS 4 and 5 below for each province or territory in which your firm maintains operations.

Example: Your company has 3 employees who charge their time to informatics professional services contracts. Two employees received annual increases of 1% and 5%. The third employee did not get an increase (0%).

The sum of the three Wage Rate Changes (1% + 5% + 0%) is: **+6.0%**

When you divide 6% by the number of wage rate changes (+6% / 3 employees), the result is an Average of Annual % Change in Wage Rates of: **+2.0%**

Province or Territory	Step 4		Step 5	
	Average of Annual % Changes in Salaries and Wage Rates		Average of Annual % Changes in Fees paid to Contract Workers	
	Using the example above, please report the average of annual percentage changes (+,-,0) in the salaries and wages paid to employees whose time is charged to informatics services contracts for each province or territory that applies. Exclude the salary or wage changes for general and administrative staff.		Using the example above, please report the average of annual percentage changes (+,-,0) in the fees paid to contract workers whose time is charged to informatics professional services contracts for each province and territory that applies.	
Newfoundland	10	%	%	%
Prince Edward Island	11	%	%	%
Nova Scotia	12	%	%	%
New Brunswick	13	%	%	%
Quebec	24	%	%	%
Ontario	35	%	%	%
Manitoba	46	%	%	%
Saskatchewan	47	%	%	%
Alberta	48	%	%	%
British Columbia	59	%	%	%
Northwest Territories	60	%	%	%
Yukon	61	%	%	%
Nunavut	62	%	%	%

E. Comments (If more space is needed, please attach a separate sheet.)

Please explain large differences between the information that you reported for the current and previous year. Any suggestions you may have for improvements to the content and layout of this questionnaire would also be most welcome.

E. Comments

Lined area for comments.

F. Certification (I certify that the information contained herein is complete and correct to the best of my knowledge).

Signature of authorized person		Date Completed	
Name of person to contact for further information <i>(please print)</i>			
First Name		Last Name	
Title			
Telephone No.	Extension	Fax No.	E-mail Address
Reporting Month			
Please indicate the month in which we should mail your questionnaire next year.			Month <input type="text"/>
How long did you spend collecting and reporting the information needed to complete this questionnaire?			Hour(s) <input type="text"/>

Please make a copy of this completed questionnaire for your records.

Thank you for your cooperation

