

2010 Survey of Service Industries: Engineering

This document is confidential when completed.
Si vous préférez recevoir ce questionnaire en français,
veuillez nous appeler au numéro sans frais suivant :
1-800-972-9692.



■ If necessary, please make address label corrections in the boxes below.

| | | | | | |
|------|-----------------------|--|------|-----------------------------|--|
| 0001 | Legal name | | 0004 | Address (number and street) | |
| 0002 | Business name | | 0005 | City | |
| 0021 | Title of contact | | 0006 | Province/territory or state | |
| 0008 | First name of contact | | 0053 | Country | 0007 Postal code/zip code |
| 0028 | Last name of contact | | 0010 | Language preference | ¹ <input type="checkbox"/> English ² <input type="checkbox"/> French |

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19.

COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

A - Introduction

Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. Please access www.statcan.gc.ca/survey-enquete/index-eng.htm for more information on this survey.

Fax or other electronic transmission disclosure

Statistics Canada advises you that there could be a risk of disclosure during facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 30 days.
Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

Lost the return envelope or need help? Call us at **1-800-972-9692** or mail to:
Statistics Canada, Operations and Integration Division, 150 Tunney's Pasture Driveway, Ottawa, Ontario K1A 0T6

Visit our website at www.statcan.gc.ca

B - Main business activity

1. Please describe the nature of your business.

0055

| |
|--|
| |
| |
| |

2. Please check the **one main activity** which most accurately represents your **main** source of revenue.

0479

Engineering services: this industry comprises business units primarily engaged in applying principles of engineering in the design, development and utilization of machines, materials, instruments, structures, processes and systems. The assignments undertaken by these establishments may involve any of the following activities: the provision of advice, the preparation of feasibility studies, the preparation of preliminary and final plans and designs, the provision of technical services during the construction or installation phase, the inspection and evaluation of engineering projects, and related services.

0040

None of the above — Please call **1-800-972-9692** for further instructions.

C - Reporting period information

1. Please report information for your **fiscal year** (normal business year) **ending between** April 1, 2010 and March 31, 2011. Please indicate below the period covered by this questionnaire.

from ⁰⁰¹¹ to ⁰⁰¹²

2. If the reporting period does not cover a **full year**, please check the reason(s) below:

0031

¹ seasonal operations ² new business ³ change of fiscal year ⁴ change of ownership ⁵ ceased operations ⁶ temporarily inactive

Reporting instructions

- Report for business unit(s) specified on the label on the front page.
- Complete only the questions that apply to your business.
- When precise figures are not available, please provide your best estimate.
- Report in Canadian dollars. Dollar amounts and percentages should be rounded to whole numbers.
- Consult the reporting guide at www.statcan.gc.ca/guides-e for further information.

D and E - Not applicable

F - Industry characteristics

Sales by type of service

Please provide a breakdown of your sales, indicating if the amounts are in Canadian dollars **or** percentages.

Engineering services

9970 ¹ \$ **or** ² %

| | | |
|---|------|--|
| 1. Residential building engineering projects | 8107 | |
| 2. Commercial, public and institutional building engineering projects | 8108 | |
| <u>Industrial and manufacturing engineering projects</u> | | |
| 3. Mining and metallurgical plant and process engineering projects | 8111 | |
| 4. Petroleum and petrochemical plant and process engineering projects | 8109 | |
| 5. Pulp and paper plant and process engineering projects | 8118 | |
| 6. Industrial machinery engineering design projects | 8199 | |
| 7. Electronic and electrical equipment engineering design projects | 8202 | |
| 8. Transportation equipment engineering design projects | 8201 | |
| 9. Other industrial and manufacturing engineering projects | 8203 | |
| 10. Transportation engineering projects (e.g., road, rail, air, marine) | 8164 | |
| 11. Municipal utility engineering projects | 8166 | |
| 12. Power generation, transmission and distribution engineering projects | 8167 | |
| 13. Telecommunications and broadcasting engineering projects | 8168 | |
| 14. Hazardous and industrial waste engineering projects | 8171 | |
| 15. Engineering advisory services (e.g., expert witness, forensic investigation, etc) | 8188 | |
| 16. Other engineering projects or services | 8189 | |
| Secondary activities | | |
| 17. Project management services | 2723 | |
| 18. Construction services (including design-build contracts) | 8142 | |
| 19. Environmental consulting services | 8145 | |
| 20. Other sales | 2558 | |
| 21. Total sales (sum of questions 1 to 20) | 2305 | |

F - Industry characteristics (continued)

Sales by type of revenue

Please provide a breakdown of your sales, indicating if the amounts are in Canadian dollars or percentages.

| | | | | | | | | |
|---|---------|---|--------------------------|----|----|---|--------------------------|---|
| | 9973 | 1 | <input type="checkbox"/> | \$ | or | 2 | <input type="checkbox"/> | % |
| 1. Fee income | 8236 | | | | | | | |
| 2. Sub-contracts | | | | | | | | |
| a) engineering consulting | 8294 | | | | | | | |
| b) other consulting (e.g., architects, contractors) | 8238 | | | | | | | |
| 3. Reimbursables | 8239 | | | | | | | |
| 4. Other income | 8295 | | | | | | | |
| 5. Total sales (sum of questions 1 to 4) | 2305tot | | | | | | | |

Environment-related projects

1. Did you report sales revenues for **municipal utility engineering projects** (section F, question 11), **power generation, transmission and distribution engineering projects** (section F, question 12) or **hazardous and industrial waste engineering projects** (section F, question 14)?

- 4143 1 **yes, complete question 2 (a, b, c, d, e)**
- 3 **no, go to next section**

Please provide a breakdown of your sales in Canadian dollars.

| | | CAN\$ |
|--|------|-------|
| 2. Please report sales of engineering services related to: | | |
| a) facilities that generate electrical power from the following renewable energy sources: sun, wind, water, biomass or the earth's heat | 4145 | |
| b) municipal waste water treatment | 4146 | |
| c) municipal garbage collection and disposal | 4147 | |
| d) site remediation | 4148 | |
| e) industrial air, water and solid waste collection, treatment, and disposal projects | 4149 | |

G - Personnel

| | | |
|--|------|---------------|
| | | number |
| 1. Number of partners and proprietors, non-salaried (if salaried, report at question 2 below) | 6321 | |
| 2. Paid employees | | |
| a) average number of paid employees during the reporting period (see reporting guide) | 6339 | |
| b) percentage of paid employees (from question 2a) who worked full time | 6328 | % |
| 3. Number of contract workers for whom you did not issue a T4, such as freelancers and casual workers (estimates are acceptable) | 6320 | number |

H - Sales by type of client

Please provide a percentage breakdown of your sales by type of client.

1. Clients in Canada

%

a) businesses

8112

b) individuals and households

8100

c) governments, not-for-profit organizations and public institutions (e.g., hospitals, schools)

8233

2. Clients outside Canada

8140

100%

I - Sales by client location

Please provide a percentage breakdown of your sales by client location (first point of sale).

%

1. Newfoundland and Labrador

8400

2. Prince Edward Island

8415

3. Nova Scotia

8405

4. New Brunswick

8410

5. Quebec

8420

6. Ontario

8425

7. Manitoba

8430

8. Saskatchewan

8435

9. Alberta

8440

10. British Columbia

8445

11. Yukon

8455

12. Northwest Territories

8451

13. Nunavut

8452

14. Clients outside Canada (must equal question 2 in section H)

8401

100%

FOR
INFORMATION
ONLY

J - International transactions

Exports

1. Did you receive revenue from clients outside Canada for the **export** of goods, services, royalties, rights, licensing or franchise fees?

0531 1 **yes**, complete **questions 2, 3 and 4**

3 **no**, go to **question 5**

2. Please report revenue received from **exports**.

0666

CAN\$

3. Please provide a percentage breakdown of **exports** by:

%

a) goods

0667

b) services

0668

c) royalties, rights, licensing and franchise fees

0669

100%

4. Please provide a percentage breakdown of **exports** by country:

%

a) United States

0748

b) Mexico

0749

c) other countries (please specify):

0724

0750

0676

0672

0677

0673

0678

0674

0679

0675

100%

Imports

5. Did you make payments to suppliers outside Canada for the **import** of goods, services, royalties, rights, licensing or franchise fees?

0715 1 **yes**, complete **questions 6, 7 and 8**

3 **no**, go to **next section**

6. Please report payments made for **imports**.

0717

CAN\$

7. Please provide a percentage breakdown of **imports** by:

%

a) goods

0736

b) services

0737

c) royalties, rights, licensing and franchise fees

0738

100%

8. Please provide a percentage breakdown of **imports** by country:

%

a) United States

0751

b) Mexico

0752

c) other countries (please specify):

0743

0753

0744

0739

0745

0740

0746

0741

0747

0742

100%

K - Not applicable

L - Contact information

Name of person to contact about this questionnaire:

0026 1 Mr. 2 Mrs. 3 Miss 4 Ms

| | | | | | |
|------|----------------|--|------|------------------|--|
| 0054 | Last name | | 0017 | Telephone number | |
| 0013 | First name | | 0027 | Extension number | |
| 0014 | Title | | 0016 | Fax number | |
| 0018 | E-mail address | | 0020 | Website address | |

Date completed: 0015 yyyy mm dd

How long did you spend collecting the data and completing the questionnaire? 9910 hour(s) 9909 minutes

M - Comments

We invite your comments below. Please be assured that we review all comments with the intent of improving the survey.

9920

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FOR INFORMATION ONLY

General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation. Therefore, for example, the Canada Revenue Agency cannot access identifiable survey records from Statistics Canada.

Information from this survey will be used for statistical purposes only and will be published in aggregate form only.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies

have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon.

The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey, Statistics Canada may combine it with information from other surveys or from administrative sources.

**Thank you for completing this questionnaire.
Please retain a copy for your records.
Visit our website at www.statcan.gc.ca**