

# 2014 Annual Wholesale Trade Survey

**CONFIDENTIAL once completed.**

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-858-7921.

Please verify the information for this business's contact person and correct where needed.

Legal name  
 \_\_\_\_\_

Operating name  
 \_\_\_\_\_

First name  
 \_\_\_\_\_

Last name  
 \_\_\_\_\_

Title  
 \_\_\_\_\_

Address (number and street)  
 \_\_\_\_\_

City  
 \_\_\_\_\_

Province, territory or state  
 \_\_\_\_\_

Postal code or zip code  
 \_\_\_\_\_

Country  
 \_\_\_\_\_

## Business and contact information

Email address _____	Telephone number (including area code) _____	Extension number _____
Preferred language of communication <input type="radio"/> English <input type="radio"/> French	Fax number (including area code) _____	

**This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19. COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.**

## Introduction

### Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. Your information may also be used by Statistics Canada for other statistical and research purposes. Please access [www.statcan.gc.ca/survey-enquete/index-eng.htm](http://www.statcan.gc.ca/survey-enquete/index-eng.htm) for more information on this survey.

### Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or email. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*. **Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada's online surveys.

### Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

### Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

**Please return the questionnaire within 21 days.**

**Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.**

If you are unable to complete within 21 days **OR** if you need help, call us at **1-800-858-7921**.

Statistics Canada  
 Operations and Integration Division  
 150 Tunney's Pasture Driveway  
 Ottawa, Ontario K1A 0T6  
**Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)**

## Business status

1. Is this business currently in operation?

B00309

- Yes ► **Go to next Section**
- No, seasonal operations ► **Go to question 2**
- No, ceased all operations ► **Go to question 4**
- No, sold all operations ► **Go to question 6**
- No, amalgamated with (an) other business(es) ► **Go to question 8**
- No, temporarily inactive but will re-open ► **Go to question 11**
- No, no longer operating due to other reason(s) ► **Go to question 14**

2. When did this business close for the season?

YYYY MM DD

B00217

Date

3. When does this business expect to resume operations?

YYYY MM DD

B00218

Date         ► **Go to next Section**

4. When did this business cease all operations?

YYYY MM DD

B00211

Date

5. Why did this business cease all operations?

B00311

- Bankruptcy
- Liquidation
- Dissolution
- Other reason — please specify:

B00312

► **Go to next Section**

6. When was this business sold?

YYYY MM DD

B00212

Date

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7. What is the legal name of the buyer?

B00406

▶ Go to next Section

8. When did this business amalgamate?

Date B00213

YYYY				MM		DD	

9. What is the legal name of the resulting or continuing business?

B00407

10. What is (are) the legal name(s) of the other amalgamated business(es)?

B00408

▶ Go to next Section

11. When did this business become temporarily inactive?

Date B00214

YYYY				MM		DD	

12. When does this business expect to resume operations?

Date B00215

YYYY				MM		DD	

13. Why is this business temporarily inactive?

B00313

▶ Go to next Section

14. When did this business cease operations?

Date B00216

YYYY				MM		DD	

15. Why did this business cease operations?

B00314

▶ Go to next Section

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## Reporting instructions

1. Please print in ink.
2. Report all dollar amounts in **thousands of Canadian dollars**.
3. Do not include sales tax.
4. Percentages should be rounded to whole numbers.
5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
6. When precise figures are not available, please provide your best estimates.

## Business activity

1. Statistics Canada uses the **North American Industrial Classification System** to classify the activities of each business. According to our records, this business's **main activity** is classified as:

Is this the **main activity** of this business?

B05002

- Yes, this is the **main activity** of this business. ► **Go to question 1c**
- No, this is **not the main activity** of this business. ► **Go to question 1a**

- a. Was this business's main activity, which typically generates the most revenue, **ever** classified as described above?

B05111

- Yes ► **When did the main business activity change?** ► **Date :**
- No ► **Go to question 1b**

YYYY	MM	DD

- b. Please provide a **brief but precise description** of this business's **main activity** (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05003

- c. Approximately what **percentage of this business's revenue** is generated by this **main activity**?

Estimates are acceptable. ....

B05004	%

Are there any other activities that **contribute significantly** (at least 10%) to this **business's revenue**?

B05024

- Yes ► **Go to question 1d**
- No ► **Go to next page**

- d. Please provide a **brief but precise description** of this business's **secondary activity** (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05005

- e. Approximately what **percentage of this business's revenue** is generated by this **secondary activity**?

Estimates are acceptable. ....

B05006	%



## Revenue

- Notes:**
- A detailed breakdown may be requested in other sections.
  - These questions are asked of many different industries. Some questions may not apply to this business.
  - Refer to the reporting guide for detailed instructions.
  - Please report all amounts in **thousands of Canadian dollars**.

What was this business's revenue from each of the following sources?

	<b>CAN\$ '000</b>
1. Sales of goods and services <b>Exclude:</b> GST/HST, PST and QST .....	F43008 \$ <input type="text"/> ,000
2. Rental and leasing .....	F45801 \$ <input type="text"/> ,000
3. Commissions .....	F45701 \$ <input type="text"/> ,000
4. Subsidies <b>Include:</b> grants, donations and fundraising .....	F47101 \$ <input type="text"/> ,000
5. Royalties, rights, licensing and franchise fees .....	F47201 \$ <input type="text"/> ,000
6. Dividends .....	F51101 \$ <input type="text"/> ,000
7. Interest .....	F51201 \$ <input type="text"/> ,000
8. Other revenue — please specify: <b>Include:</b> intracompany transfers	
<small>F51302</small> <input type="text"/>	<small>F51301</small> \$ <input type="text"/> ,000
9. <b>Total revenue</b> (sum of questions 1 to 8) .....	<small>F40000</small> \$ <input type="text"/> ,000

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## Expenses

- Notes:**
- A detailed breakdown may be requested in other sections.
  - These questions are asked of many different industries. Some questions may not apply to this business.
  - Refer to the reporting guide for detailed instructions.
  - Please report all amounts in **thousands of Canadian dollars**.

What were this business's expenses for the following items?

1. Cost of goods sold

CAN\$ '000

- a. opening inventories ..... \$  ,000
- b. purchases  
**Include:** raw materials, goods purchased for resale and non-returnable containers  
**Exclude:** change in inventories ..... \$  ,000
- c. closing inventories ..... \$  ,000

CAN\$ '000

- d. cost of goods sold  
 (opening inventories **plus** purchases **minus** closing inventories) ..... \$  ,000

2. Employment costs and expenses

- Include:** all employees who were issued a T4  
**Exclude:** commissions paid to non-employees, report at question 3

- a. salaries, wages and commissions ..... \$  ,000
- b. employee benefits  
 (please refer to the reporting guide for the list of inclusions and exclusions) ..... \$  ,000

3. Subcontracts

- Include:** commissions paid to non-employees  
**Exclude:** research and development ..... \$  ,000

4. Research and development fees

- Exclude:** in-house research and development ..... \$  ,000

5. Professional and business fees

- (e.g., legal, accounting, consulting, scientific fees) ..... \$  ,000

6. Utilities

- (e.g., electricity, water and gas) ..... \$  ,000

7. Office and computer related expenses

- (e.g., office supplies, postage, computer upgrades) ..... \$  ,000

8. Telephone, Internet and other telecommunication

- ..... \$  ,000

9. Business taxes, licenses and permits

- (e.g., beverage tax, business tax, license fees, property taxes) ..... \$  ,000

10. Royalties, franchise fees and memberships

- Exclude:** Crown royalties ..... \$  ,000

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**CAN\$ '000**

11. Crown charges (for logging, mining and energy industries only) .....	F62506	\$ <input style="width: 80%;" type="text"/> ,000
12. Rental and leasing <b>Include:</b> land, building, equipment and vehicles .....	F62101	\$ <input style="width: 80%;" type="text"/> ,000
13. Repair and maintenance <b>Include:</b> buildings, equipment and vehicles .....	F62201	\$ <input style="width: 80%;" type="text"/> ,000
14. Amortization and depreciation .....	F61601	\$ <input style="width: 80%;" type="text"/> ,000
15. Insurance .....	F62301	\$ <input style="width: 80%;" type="text"/> ,000
16. Advertising, marketing, promotion, meals and entertainment .....	F62507	\$ <input style="width: 80%;" type="text"/> ,000
17. Travel, meetings and conventions .....	F62508	\$ <input style="width: 80%;" type="text"/> ,000
18. Financial services (e.g., bank charges and transaction fees) .....	F62401	\$ <input style="width: 80%;" type="text"/> ,000
19. Interest expense .....	F69101	\$ <input style="width: 80%;" type="text"/> ,000
20. Other non-production-related costs and expenses <b>Include:</b> bad debt, loan losses, donations, political contributions and inventory write-down .....	F62509	\$ <input style="width: 80%;" type="text"/> ,000
21. All other cost and expenses — please specify: <b>Include:</b> intracompany expenses F62512 <input style="width: 600px; height: 20px;" type="text"/>	F62511	\$ <input style="width: 80%;" type="text"/> ,000
22. <b>Total expenses</b> (sum of lines 1 to 21) .....	F60000	\$ <input style="width: 80%;" type="text"/> ,000

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## Industry characteristics

### Selected sales information

What were this business's sales and revenue for each of the following products and services?  
Please report all amounts in **thousands of Canadian dollars**

	CAN\$ '000
1. All products purchased for resale Report sales <b>net</b> of returns, discounts and rebates. <b>Include:</b> parts used in generating repair and maintenance revenue <b>Exclude:</b> labour revenue from repair and maintenance reported in question 3 below .....	F43003 \$ <input type="text"/> ,000
2. Products manufactured as a secondary activity by this business .....	F43002 \$ <input type="text"/> ,000
3. Repair and maintenance services <b>Exclude:</b> sales of parts as reported in question 1 above .....	F45902 \$ <input type="text"/> ,000
4. Rental and leasing of real estate .....	F45804 \$ <input type="text"/> ,000
5. Rental and leasing of products and equipment <b>Exclude:</b> sales of parts as reported in question 1 above .....	F45802 \$ <input type="text"/> ,000
<b>Other</b>	
6. What was the value of products where commissions and fees were earned by this business acting as an agent or broker? .....	F43172 \$ <input type="text"/> ,000

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## Sales by type of client

What was this business's breakdown of sales by the following types of client?

### 1. Clients in Canada

#### Percentage

F43008\_c1

a. individuals and households .....

%

F43008\_c2

b. businesses .....

%

F43008\_c3

c. governments, not-for-profit organizations and public institutions  
(e.g., hospitals and schools) .....

%

F43008\_c4

2. Clients outside of Canada .....

%

100%

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## Province/country of origin and destination of products sold

The goal of this section is to understand the supply chain for your products. We will ask for the percentage breakdown for each product sold according to the origin of the products purchased and the destination of products sold (see the grids on the next page).

**Please note that your best estimates are acceptable.**

**Origin:** to the best of your knowledge, where the products were originally produced or manufactured (i.e., which province, territory or country outside Canada). If the origin of the products is unknown, an acceptable substitute is the location of this business's supplier.

**Note:** exclude intermediate shipping points from your supplier to you.

The total for the origin should be equal to 100%.

**Destination:** to the best of your knowledge, the location where the products will ultimately be used. (i.e., which province, territory or country outside Canada).

Acceptable substitutes:

- shipping destinations
- location of your retail customers
- location of your warehouses.

The percentages should sum to 100%.

If you have additional information, please use the blank origin and destination tables located at the end of the section.

### **Cost of goods sold and Sales of goods**

Please report the cost of goods sold and the sales of goods in **thousands of Canadian dollars**. When precise figures are not available, please provide your best estimate.

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**Province/country of origin and destination of products sold**

Product code

B40013\_lst1

Product description

B40014\_p1

Was this product sold during this reporting period?

B05028\_p1\_b

Yes  
 No

**Cost of goods sold  
CAN\$ '000**

F61101\_p1

\$  ,000

**Sales of goods  
CAN\$ '000**

F43173\_p1

\$  ,000

**Purchased from origin**

**Sold to destination**

**Canada**

N.L.	F61307_p1_g1	<input type="text"/>	%	F43174_p1_g1	<input type="text"/>	%	F61307_p2_g1	<input type="text"/>	%	F43174_p2_g1	<input type="text"/>	%
P.E.I.	F61307_p1_g2	<input type="text"/>	%	F43174_p1_g2	<input type="text"/>	%	F61307_p2_g2	<input type="text"/>	%	F43174_p2_g2	<input type="text"/>	%
N.S.	F61307_p1_g3	<input type="text"/>	%	F43174_p1_g3	<input type="text"/>	%	F61307_p2_g3	<input type="text"/>	%	F43174_p2_g3	<input type="text"/>	%
N.B.	F61307_p1_g4	<input type="text"/>	%	F43174_p1_g4	<input type="text"/>	%	F61307_p2_g4	<input type="text"/>	%	F43174_p2_g4	<input type="text"/>	%
Que.	F61307_p1_g5	<input type="text"/>	%	F43174_p1_g5	<input type="text"/>	%	F61307_p2_g5	<input type="text"/>	%	F43174_p2_g5	<input type="text"/>	%
Ont.	F61307_p1_g6	<input type="text"/>	%	F43174_p1_g6	<input type="text"/>	%	F61307_p2_g6	<input type="text"/>	%	F43174_p2_g6	<input type="text"/>	%
Man.	F61307_p1_g7	<input type="text"/>	%	F43174_p1_g7	<input type="text"/>	%	F61307_p2_g7	<input type="text"/>	%	F43174_p2_g7	<input type="text"/>	%
Sask.	F61307_p1_g8	<input type="text"/>	%	F43174_p1_g8	<input type="text"/>	%	F61307_p2_g8	<input type="text"/>	%	F43174_p2_g8	<input type="text"/>	%
Alta.	F61307_p1_g9	<input type="text"/>	%	F43174_p1_g9	<input type="text"/>	%	F61307_p2_g9	<input type="text"/>	%	F43174_p2_g9	<input type="text"/>	%
B.C.	F61307_p1_g10	<input type="text"/>	%	F43174_p1_g10	<input type="text"/>	%	F61307_p2_g10	<input type="text"/>	%	F43174_p2_g10	<input type="text"/>	%
Y.T.	F61307_p1_g11	<input type="text"/>	%	F43174_p1_g11	<input type="text"/>	%	F61307_p2_g11	<input type="text"/>	%	F43174_p2_g11	<input type="text"/>	%
N.W.T.	F61307_p1_g12	<input type="text"/>	%	F43174_p1_g12	<input type="text"/>	%	F61307_p2_g12	<input type="text"/>	%	F43174_p2_g12	<input type="text"/>	%
Nvt.	F61307_p1_g13	<input type="text"/>	%	F43174_p1_g13	<input type="text"/>	%	F61307_p2_g13	<input type="text"/>	%	F43174_p2_g13	<input type="text"/>	%

**Outside Canada**

USA	F61307_p1_g14	<input type="text"/>	%	F43174_p1_g14	<input type="text"/>	%	F61307_p2_g14	<input type="text"/>	%	F43174_p2_g14	<input type="text"/>	%
China	F61307_p1_g15	<input type="text"/>	%	F43174_p1_g15	<input type="text"/>	%	F61307_p2_g15	<input type="text"/>	%	F43174_p2_g15	<input type="text"/>	%
Other	F61307_p1_g16	<input type="text"/>	%	F43174_p1_g16	<input type="text"/>	%	F61307_p2_g16	<input type="text"/>	%	F43174_p2_g16	<input type="text"/>	%

**Total**

**100%**

**100%**

**100%**

**100%**

**Province/country of origin and destination of products sold**

Product code

B40013\_lst1

Product description

B40014\_p1

Was this product sold during this reporting period?

B05028\_p1\_b

Yes

No

**Cost of goods sold  
CAN\$ '000**

**Sales of goods  
CAN\$ '000**

F61101\_p1

F43173\_p1

\$  ,000      \$  ,000

**Purchased from origin**

**Sold to destination**

**Canada**

N.L.	F61307_p1_g1	<input type="text"/>	%	F43174_p1_g1	<input type="text"/>	%
P.E.I.	F61307_p1_g2	<input type="text"/>	%	F43174_p1_g2	<input type="text"/>	%
N.S.	F61307_p1_g3	<input type="text"/>	%	F43174_p1_g3	<input type="text"/>	%
N.B.	F61307_p1_g4	<input type="text"/>	%	F43174_p1_g4	<input type="text"/>	%
Que.	F61307_p1_g5	<input type="text"/>	%	F43174_p1_g5	<input type="text"/>	%
Ont.	F61307_p1_g6	<input type="text"/>	%	F43174_p1_g6	<input type="text"/>	%
Man.	F61307_p1_g7	<input type="text"/>	%	F43174_p1_g7	<input type="text"/>	%
Sask.	F61307_p1_g8	<input type="text"/>	%	F43174_p1_g8	<input type="text"/>	%
Alta.	F61307_p1_g9	<input type="text"/>	%	F43174_p1_g9	<input type="text"/>	%
B.C.	F61307_p1_g10	<input type="text"/>	%	F43174_p1_g10	<input type="text"/>	%
Y.T.	F61307_p1_g11	<input type="text"/>	%	F43174_p1_g11	<input type="text"/>	%
N.W.T.	F61307_p1_g12	<input type="text"/>	%	F43174_p1_g12	<input type="text"/>	%
Nvt.	F61307_p1_g13	<input type="text"/>	%	F43174_p1_g13	<input type="text"/>	%

**Outside Canada**

USA	F61307_p1_g14	<input type="text"/>	%	F43174_p1_g14	<input type="text"/>	%
China	F61307_p1_g15	<input type="text"/>	%	F43174_p1_g15	<input type="text"/>	%
Other	F61307_p1_g16	<input type="text"/>	%	F43174_p1_g16	<input type="text"/>	%

**Total**

**100%**

**100%**

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Province/country of origin and destination of products sold

Product description

B40024\_list3

[Empty text box for product description]

Was this product sold during this reporting period?  Yes  No

Cost of goods sold CAN\$ '000: F61101\_p3 [ ] 000 \$

Sales of goods CAN\$ '000: F43173\_p3 [ ] 000 \$

Purchased from origin Sold to destination

Canada

N.L.	F61307_p3_g1 [ ] %	F43174_p3_g1 [ ] %	F61307_p4_g1 [ ] %	F43174_p4_g1 [ ] %
P.E.I.	F61307_p3_g2 [ ] %	F43174_p3_g2 [ ] %	F61307_p4_g2 [ ] %	F43174_p4_g2 [ ] %
N.S.	F61307_p3_g3 [ ] %	F43174_p3_g3 [ ] %	F61307_p4_g3 [ ] %	F43174_p4_g3 [ ] %
N.B.	F61307_p3_g4 [ ] %	F43174_p3_g4 [ ] %	F61307_p4_g4 [ ] %	F43174_p4_g4 [ ] %
Que.	F61307_p3_g5 [ ] %	F43174_p3_g5 [ ] %	F61307_p4_g5 [ ] %	F43174_p4_g5 [ ] %
Ont.	F61307_p3_g6 [ ] %	F43174_p3_g6 [ ] %	F61307_p4_g6 [ ] %	F43174_p4_g6 [ ] %
Man.	F61307_p3_g7 [ ] %	F43174_p3_g7 [ ] %	F61307_p4_g7 [ ] %	F43174_p4_g7 [ ] %
Sask.	F61307_p3_g8 [ ] %	F43174_p3_g8 [ ] %	F61307_p4_g8 [ ] %	F43174_p4_g8 [ ] %
Alta.	F61307_p3_g9 [ ] %	F43174_p3_g9 [ ] %	F61307_p4_g9 [ ] %	F43174_p4_g9 [ ] %
B.C.	F61307_p3_g10 [ ] %	F43174_p3_g10 [ ] %	F61307_p4_g10 [ ] %	F43174_p4_g10 [ ] %
Y.T.	F61307_p3_g11 [ ] %	F43174_p3_g11 [ ] %	F61307_p4_g11 [ ] %	F43174_p4_g11 [ ] %
N.W.T.	F61307_p3_g12 [ ] %	F43174_p3_g12 [ ] %	F61307_p4_g12 [ ] %	F43174_p4_g12 [ ] %
Nvt.	F61307_p3_g13 [ ] %	F43174_p3_g13 [ ] %	F61307_p4_g13 [ ] %	F43174_p4_g13 [ ] %

Outside Canada

USA	F61307_p3_g14 [ ] %	F43174_p3_g14 [ ] %	F61307_p4_g14 [ ] %	F43174_p4_g14 [ ] %
China	F61307_p3_g15 [ ] %	F43174_p3_g15 [ ] %	F61307_p4_g15 [ ] %	F43174_p4_g15 [ ] %
Other	F61307_p3_g16 [ ] %	F43174_p3_g16 [ ] %	F61307_p4_g16 [ ] %	F43174_p4_g16 [ ] %

<b>Total</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>
--------------	-------------	-------------	-------------	-------------

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Product description

B40024\_list4

[Empty text box for product description]

Was this product sold during this reporting period?  Yes  No

Cost of goods sold CAN\$ '000: F61101\_p4 [ ] 000 \$

Sales of goods CAN\$ '000: F43173\_p4 [ ] 000 \$

Purchased from origin Sold to destination

## Details on this business's locations

1. Complete for all business locations operating during this reporting period.
2. If necessary, add all locations not listed on this questionnaire on the page "details on additional locations".

Please verify the location address and correct where needed.

Operating name

B00102\_I

Address (number and street)

B00119\_I

Province or territory

B00122\_I

City

B00121\_I

Postal code

B00123\_I

Total operating revenue

F47001\_I

\$  ,000

Was this business location operational for the full year?

B00305\_b\_I

Yes ➔ **Go to next location**

No

What was the reason(s) for part-year operation (mark all that apply)?

B00301\_r1\_I1

seasonal operation

B00301\_r2\_I1

new store

B00301\_r3\_I1

change of fiscal year

B00301\_r4\_I1

change of ownership

B00301\_r5\_I1

ceased operations

B00301\_r6\_I1

temporarily closed

B00301\_r7\_I1

moved

B00301\_r8\_I1

other reason — please specify:

B00301\_r9\_I1

What were this location's operational start and end dates?

YYYY

MM

DD

B00201\_I

Start date

YYYY

MM

DD

B00202\_I

End date

Statistics Canada reviews all feedback.

We invite your comments pertaining to this business location.

B00001\_I

## Details on this business's additional location

1. Complete for all business locations operating during this reporting period.
2. Add all locations not listed.

Please provide the business location address.

Operating name

B00129\_I

Address (number and street)

B00125\_I

Province or territory

B00127\_I

City

B00126\_I

Postal code

B00128\_I

Total operating revenue

F47004\_I

\$  ,000

Was this business location operational for the full year?

B00306\_b\_I

Yes ➔ **Go to next location**

No

What was the reason(s) for part-year operation (mark all that apply)?

B00307\_r1\_I1

seasonal operation

B00307\_r2\_I1

new store

B00307\_r3\_I1

change of fiscal year

B00307\_r4\_I1

change of ownership

B00307\_r5\_I1

ceased operations

B00307\_r6\_I1

temporarily closed

B00307\_r7\_I1

moved

B00307\_r8\_I1

other reason — please specify:

B00307\_r9\_I1

What were this location's operational start and end dates?

YYYY

MM

DD

B00208\_I

Start date

End date

YYYY

MM

DD

B00209\_I

Statistics Canada reviews all feedback.

We invite your comments pertaining to this business location.

B00015\_I





## General information

### Confidentiality

#### Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

### Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

**Section 11** of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

**Section 12** of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

### Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

**Thank you for completing this questionnaire.**

**Please retain a copy for your records.**

**Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)**