

# Passenger Bus & Urban Transit Survey 2010

**Confidential when completed.**

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au **1-888-373-8424**.

Language preference  
 0010 1  English 2  French

If necessary, please correct pre-printed information below.

0001	Legal name	0004	Address (number and street)		
0002	Business name	0005	City	0006	Province
0003	Care of	0007	Country	Postal code / Zip code	
0008	First name of contact	0028	Last name of contact		

## GENERAL INFORMATION

### Purpose of Survey

This survey collects data essential for the statistical analysis of the passenger bus industry and its impact on the Canadian economy.

### Confidentiality

The data are to be used for statistical purposes only and published in aggregate form. Statistics Canada is prohibited by law from publishing any statistics that divulge information that relate to any identifiable business without the prior written consent of that business. The confidentiality provisions of the *Statistics Act* are not affected by the *Access to Information Act* or any other legislation.

### Federal Provincial Data Sharing Agreements

To avoid duplication and ease the burden on respondents, Statistics Canada has entered into agreements for this survey:

- A. Under section 12 of the *Statistics Act* with the Newfoundland and Labrador Statistics Agency and the Quebec Statistics Institute. Statistics Canada only enters into section 11 agreements with provincial statistical agencies that have statistics acts similar to the federal act. These agencies have the authority to collect this information and the same provisions for confidentiality and penalties for disclosure of information as the *Federal Statistics Act*.
- B. Under section 12 of the *Statistics Act* with the Newfoundland and Labrador Department of Works, Services and Transportation, the

Nova Scotia Board of Commissioners of Public Utilities, the Quebec Department of Transportation, the Ontario Ministry of Transportation and Transport Canada (see section C below). These agencies are required to keep the information confidential and only use it for statistical and research purposes. Under section 12, respondents may object to the sharing of their information by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed envelope.

- C. Under section 12 of the *Statistics Act* with Transport Canada for the sharing of information from this survey. This information is required by Transport Canada and collected from federally regulated carriers under the authority of the *Canada Transportation Act* and pursuant to the *Carriers, Transportation and Grain Handling Undertakings Information Regulations*. Under section 12 of the *Statistics Act*, non-federally regulated carriers may refuse to share their information with Transport Canada by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed return envelope.

### Fax or Other Electronic Transmission Disclosure

If you choose to send the questionnaire by fax or e-mail, Statistics Canada advises that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the *Statistics Act*.

**Please return the questionnaire within 30 days.**

Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999 or e-mail it to [bssso@statcan.gc.ca](mailto:bssso@statcan.gc.ca).

**IF YOU NEED FURTHER INFORMATION OR HELP, PLEASE CALL 1-888-373-8424**

**NOTE TO RESPONDENTS**

This questionnaire is intended to capture information about the passenger bus and urban transit industry only.

Is your business primarily engaged in providing urban transit and/or passenger bus services?

- 0099 1  **Yes** ▶ *Please continue.*  
 3  **No** ▶ *Please call phone # 1-888-373-8424.*

**A. Please report for the period January 1, 2010 to December 31, 2010. If your fiscal year is different from the calendar year, please report for the most recent fiscal period ending between April 1, 2010 to March 31, 2011.**

Please indicate below the period covered by this questionnaire:

**Start:** 0050      Year      Month      Day      **End:** 0051      Year      Month      Day

-   -

**B. Do the dates above represent a change in your fiscal year?**

- 0056 1  **Yes**      3  **No**

**C. The list of companies for whom you are reporting is on the mailing label. Please note any changes / additions / deletions:**

0199

**PART A**

**1. Are you a municipal government, urban transit property or government agency involved in urban transit operations? (If you are a private company under contract to an urban transit company / agency, proceed to Question 4.)**

- 0101 1  **Yes** ▶ *Go to question 2.*  
 3  **No** ▶ *Go to question 4.*

**2. Did you contract out or arrange contracts for some or all of your urban transit services (including services for persons with disabilities or the elderly) with one or more private companies?**

- 0201 1  **Yes** ▶ *Fill out the following table; then go to question 3 (attach a separate list if required).*  
 3  **No** ▶ *Go to question 4.*

	Name of Contractor	\$ Amount of Contract
0205	<input type="text"/>	0250 <input type="text"/>
0206	<input type="text"/>	0251 <input type="text"/>
0207	<input type="text"/>	0252 <input type="text"/>
0208	<input type="text"/>	0253 <input type="text"/>
	<b>Total ▶</b>	0263 <input type="text"/>

**3. Did you contract out 100% of your urban transit services?**

- 0301 1  **Yes** ▶ *You are finished. Please send your questionnaire to Statistics Canada.*  
 3  **No** ▶ *Go to question 4. Answer for the portion of your business that is not contracted out.*

**PART B - FINANCIAL DATA**

**4a. Enter your annual operating revenue by activity:**

In Dollars (Omit cents)

Urban transit services (excluding para transit)	0400	
Commuter services (daily services between towns/cities and a major urban city: e.g., Oakville and Toronto; south shore of Montreal and the City of Montreal; Fraser Valley communities and Vancouver, etc.)	0405	
Urban transit services for persons with disabilities or seniors (para transit)	0410	
Scheduled intercity services (including interlining revenue)	0415	
School bus services (home to school services)	0420	
School bus charter services	0425	
Charter – motor coach charter services (including sightseeing tours between cities and/or geographic areas that involve at least a 160 km round trip, casino services, special services for holidays and other events, etc.)	0430	
Local sightseeing services	0435	
Shuttle services (e.g., airport parking – terminal, hotel, railway station and other)	0440	
Bus parcel express	0445	
Other passenger bus services (e.g., tours, other contract services, etc.) Specify: 0451	0450	
Other operating revenues (e.g., terminal rentals, fuel rebates, leasing, advertising, etc.) Specify: 0456	0455	
Operating funding (Federal, Provincial, Municipal and other operating contributions)	0470	
<b>Total Operating Revenue</b> (Sum of cells 0400 to 0455 and 0470) ▶		0460

**4b. Enter your non-operating revenues:**

In Dollars (Omit cents)

Capital funding (Federal, Provincial, Municipal and other capital contributions)	0465	
Other non-operating revenues (e.g., interest earned, sales of assets, returns on investment, insurance proceeds, GST rebates, etc.)	0475	
<b>Total Non-Operating Revenues</b> (Sum of cells 0465 and 0475) ▶		0480
<b>Total Revenue</b> (Sum of cells 0460 and 0480) ▶		0490

**5. Did your company generate revenue in more than one province or territory (i.e., was the point of sale in more than one province or territory)?**

- 0500 1  **Yes** ▶ *Complete the supplementary annex if attached, and then proceed to question 6. If annex is not attached, please call 1-888-373-8424.*
- 3  **No** ▶ *Go to question 6.*

**PART B - FINANCIAL DATA (CONTINUED)**

**6. Operating Expenses**

**Human Resource Expenses**

In Dollars (Omit cents)

Wages & salaries (drivers)	7001	
Wages & salaries (mechanics)	7004	
Wages & salaries (all other staff including owners and executives)	7007	
Benefits (all employees)	7018	
Amount paid under contract to another company to provide drivers, mechanics and other labour	7012	
Staff training	7013	
Other (e.g., uniforms, tolls, meals, etc.)	7014	
<b>Sub-total Human Resource Expenses (Sum of cells 7001 to 7014)</b>	<b>7020</b>	

**Vehicle Energy Expenses**

Diesel fuel expenses including taxes	7021	
Electrical traction power including taxes	7022	
Other vehicle fuel and energy expenses (gasoline, propane, etc.)	7023	
<b>Sub-total Vehicle Energy Expenses (Sum of cells 7021 to 7023)</b>	<b>7025</b>	

**Vehicle Maintenance Expenses**

Vehicle parts and shop supplies (excluding tires and tubes)	7026	
Tires and tubes (including parts for tire repairs) + purchased tire and tube repairs	7027	
Purchased repairs to vehicles (excluding tires and tubes)	7028	
Other vehicle maintenance expenses	7029	
<b>Sub-total Vehicle Maintenance Expenses (Sum of cells 7026 to 7029)</b>	<b>7035</b>	

**Other Operating Expenses**

Annual depreciation (on vehicles, buildings and equipment)	7081	
Other operating expenses (e.g., advertising, licenses and permits, commissions, vehicle leases, utilities (water, hydro, building heat), municipal taxes, insurance, office supplies & materials, etc.)	7075	
<b>Total Operating Expenses (Sum of cells 7020 + 7025 + 7035 + 7081 + 7075)</b>	<b>7080</b>	
Non-operating expenses (e.g., interest & other)	7087	
<b>Total Expenses (Sum of cells 7080 + 7087)</b>	<b>7090</b>	

**Capital Information**

Amount spent to purchase buses and other rolling stock	7200	
Other capital expenditures	7220	

**7. Assets**

In Dollars (Omit cents)

Current Assets including inventories	1115	
Capital assets: Original acquisition cost of buses, rolling stock and all other capital assets including additions, net of disposals (including land and building). Use unsubsidized figure if necessary.	1121	
Accumulated depreciation of buses, other rolling stock and all other capital assets (e.g., building and all other capital assets)	1122	
<b>Net book value of capital assets (Cell 1121 minus cell 1122)</b>	<b>1161</b>	
<b>Other non-current assets including goodwill</b>	<b>1171</b>	
<b>Total Assets (Sum of cells 1115 + 1161 + 1171)</b>	<b>1175</b>	

**8. Liabilities & Owner's Equity**

In Dollars (Omit cents)

Current liabilities	1205	
Long term debt	1210	
Other non-current liabilities (e.g., deferred taxes)	1215	
<b>Total liabilities</b> (Sum of cells 1205 + 1210 + 1215)	▶ 1220	
<b>Total owner's equity</b> (share capital, retained earnings (losses) & contributed surplus)	▶ 1240	
<b>Total liabilities and owner's equity</b> (Sum of cells 1220 + 1240 should equal line 1175)	▶ 1245	

**PART C - EMPLOYMENT STATISTICS**

**9. Estimate using an annual average.**

		Number of employees who worked at least 30 hours per week	Number of employees who worked between 20 and 29 hours per week	Total number of hours for employees who worked less than 20 hours per week
Drivers	1301		1302	1405 hrs
Mechanics	1303		1304	1440 hrs
All other staff	1311		1312	1422 hrs
<b>Total of each column</b>	▶ 1309	1310	1425	hrs

**PART D - VEHICLES IN YOUR FLEET, DISTANCE AND MAINTENANCE COST**

**10. Estimate using an annual average.**

		How many vehicles in your fleet?	Total distance driven in kilometres	Using %, allocate your maintenance expenses from cell 7035 by vehicle type
Motor coaches – all types	1503		1603	9003 %
School buses – all types	1523		1623	9033 %
Urban transit buses	1540		1640	9050 %
All other rolling stock	1545		1645	9055 %
<b>Total of each column</b>	▶ 1550	1650	9060	<b>100%</b>
What proportion of your fleet in cell 750 is equipped for persons with disabilities?			1552	%

**PART E - PASSENGER DATA**

**11. Total Number of passengers**

Total

Urban transit services (excluding para transit)	1703	
Commuter services	1708	
Para transit services	1713	
Schedule intercity services	1718	

**PART F - FUEL AND ENERGY DATA**

**12. How much of each of the following types of fuel did you use for passenger carrying vehicles during the year? (L - Litres, KW - Kilowatts)**

Total

Diesel	2101	L
Gasoline	2105	L
Other fuel	2114	L
Electricity for electrical tractive power (vehicles only)	2120	KW

**CERTIFICATION**

13. In the future, would you like to receive this questionnaire electronically?

- 2250 3  No  
1  Yes

I certify that the information contained herein is complete and correct to the best of my knowledge.

Signature of authorized person

Title

0014

Date (yyyy-mm-dd)

0015  -  -

Name of person to contact for further information

0026 1  Mr. 0013  First name  
2  Mrs.  
3  Miss 0054  Last name  
4  Ms.

0017  -  -  Telephone number 0027  Extension 0020  Website address

0016  -  -  Fax number 0018  E-mail address

How long did you spend collecting the data and completing this questionnaire?

9910  Hour(s) 9909  Minutes

**COMMENTS**

We invite your comments below. If necessary, please attach a separate page. Please be assured that we review all comments with the intent of improving the survey.

9920   
  
  
9913   
  
  
9914   
  
  
9915

**THANK YOU FOR COMPLETING THIS QUESTIONNAIRE. PLEASE RETAIN A COPY FOR YOUR RECORDS.**

Statistics Canada's publications are available  
for use in all major libraries.  
As well, please visit our Web site at [www.statcan.gc.ca](http://www.statcan.gc.ca).

**SUPPLEMENT –To be completed by companies that operate in 2 or more provinces or territories.**

14. Using the revenues from Question 4 (cells 0400 to 0455 plus 0470), distribute your revenue according to the province or territory where you generated that revenue, that is, the point of sale. Use dollars or percentages.

6000 1  Dollars  
2  Percentages

Unit ID   
Legal name

Refer to question 4.

Revenue by Type of Activity	Nfid. Lab	PE	NS	NB	QC	ON	MB	SK	AB	BC	YT	NT	NU	USA & Others	TOTAL
Urban transit services (excluding para transit)	6010	6011	6012	6013	6014	6015	6016	6017	6018	6019	6020	6021	6022	6023	6025
Commuter services	6030	6031	6032	6033	6034	6035	6036	6037	6038	6039	6040	6041	6042	6043	6045
Para transit services	6050	6051	6052	6053	6054	6055	6056	6057	6058	6059	6060	6061	6062	6063	6065
Scheduled intercity services	6070	6071	6072	6073	6074	6075	6076	6077	6078	6079	6080	6081	6082	6083	6085
School bus services (home to school services)	6090	6091	6092	6093	6094	6095	6096	6097	6098	6099	6100	6101	6102	6103	6105
School bus charter services	6110	6111	6112	6113	6114	6115	6116	6117	6118	6119	6120	6121	6122	6123	6125
Charter – motor coach charter services	6130	6131	6132	6133	6134	6135	6136	6137	6138	6139	6140	6141	6142	6143	6145
Local sightseeing services	6150	6151	6152	6153	6154	6155	6156	6157	6158	6159	6160	6161	6162	6163	6165
Shuttle services	6170	6171	6172	6173	6174	6175	6176	6177	6178	6179	6180	6181	6182	6183	6185
Bus parcel express	6190	6191	6192	6193	6194	6195	6196	6197	6198	6199	6200	6201	6202	6203	6205
Other passenger bus services	6210	6211	6212	6213	6214	6215	6216	6217	6218	6219	6220	6221	6222	6223	6225
Other operating revenue and operating subsidies cell 0455 + 0470	6230	6231	6232	6233	6234	6235	6236	6237	6238	6239	6240	6241	6242	6243	6245
<b>TOTALS</b>															6265

If you used dollars – please ensure that the total ACROSS the page for each row adds up to the revenues in Question 4 for each activity. Also, cell 6265 should equal the amount in cell 0460. If you used percentages, the totals across each row should equal 100%.

15. Using the sub-totals from Question 6, (cells 7020, C7025, C7035, C7075), allocate expenditures by location.

Use % and your best estimate

Please ensure the sum of each row = 100%

Operating Expenditures by Location	Nfid. Lab	PE	NS	NB	QC	ON	MB	SK	AB	BC	YT	NT	NU	USA & Others	TOTAL
Human Resource Expenses cell (C7020)	8000	8005	8010	8015	8020	8025	8030	8035	8040	8045	8050	8055	8060	8065	8075
Energy Expenses (C7025)	8001	8006	8011	8016	8021	8026	8031	8036	8041	8046	8051	8056	8061	8066	8076
Maintenance Expenses (C7035)	8002	8007	8012	8017	8022	8027	8032	8037	8042	8047	8052	8057	8062	8067	8077
Other operating expenses C7075	8003	8008	8013	8018	8023	8028	8033	8038	8043	8048	8053	8058	8063	8068	8078