

Passenger Bus & Urban Transit Survey 2008

Confidential when completed.

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au **1-888-373-8424**.

FOR INFORMATION ONLY
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If necessary, please correct pre-printed information below.

Language preference	
0010 1 <input type="radio"/> English	2 <input type="radio"/> French

0001 Legal name	0004 Address (number and street)	
0002 Business name	0005 City	0006 Province
0003 Care of	0053 Country	0007 Postal code / Zip code
0008 First name of contact	0028 Last name of contact	

GENERAL INFORMATION

Purpose of Survey

This survey collects data essential for the statistical analysis of the passenger bus industry and its impact on the Canadian economy.

Confidentiality

The data are to be used for statistical purposes only and published in aggregate form. Statistics Canada is prohibited by law from publishing any statistics that divulge information that relate to any identifiable business without the prior written consent of that business. The confidentiality provisions of the *Statistics Act* are not affected by the *Access to Information Act* or any other legislation.

Federal Provincial Data Sharing Agreements

To avoid duplication and ease the burden on respondents, Statistics Canada has entered into agreements for this survey:

- A. Under section 11 of the *Statistics Act* with the Newfoundland Statistics Agency and the Quebec Statistics Institute. Statistics Canada only enters into section 11 agreements with provincial statistical agencies that have statistics acts similar to the federal act. These agencies have the authority to collect this information and the same provisions for confidentiality and penalties for disclosure of information as the *Federal Statistics Act*.
- B. Under section 12 of the *Statistics Act* with the Newfoundland Department of Works, Services and Transportation, the Nova Scotia

Board of Commissioners of Public Utilities, the Quebec Department of Transportation, the Ontario Ministry of Transportation and Transport Canada (see section C below). These agencies are required to keep the information confidential and only use it for statistical and research purposes. Under section 12, respondents may object to the sharing of their information by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed envelope.

- C. Under section 12 of the *Statistics Act* with Transport Canada for the sharing of information from this survey. This information is required by Transport Canada and collected from federally regulated carriers under the authority of the *Canada Transportation Act* and pursuant to the *Carriers, Transportation and Grain Handling Undertakings Information Regulations*. Under section 12 of the *Statistics Act*, non-federally regulated carriers may refuse to share their information with Transport Canada by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed return envelope.

Fax or Other Electronic Transmission Disclosure

If you choose to send the questionnaire by fax or e-mail, Statistics Canada advises that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the *Statistics Act*.

Please return the questionnaire within 30 days.

Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999 or e-mail it to bssso@statcan.gc.ca.

IF YOU NEED FURTHER INFORMATION OR HELP, PLEASE CALL 1-888-373-8424

NOTE TO RESPONDENTS

This questionnaire is intended to capture information about the passenger bus and urban transit industry only.

Is your business primarily engaged in providing urban transit and/or passenger bus services?

0099 1 **Yes** ▶ *Please continue.*

3 **No** ▶ *Please call phone # 1-888-373-8424.*

- A. Please report for the period January 1, 2008 to December 31, 2008. If your fiscal year is different from the calendar year, please report for the most recent fiscal period ending between April 1, 2008 to March 31, 2009.**

Please indicate below the period covered by this questionnaire:

Start: 0050 Year Month Day End: 0051 Year Month Day
 - - - -

- B. Do the dates above represent a change in your fiscal year?**

0056 1 **Yes** 3 **No**

- C. The list of companies for whom you are reporting is on the mailing label. Please note any changes / additions / deletions:**

0199

PART A

- 1. Are you a municipal government, urban transit property or government agency involved in urban transit operations? (If you are a private company under contract to an urban transit company / agency, proceed to Question 4).**

0101 1 **Yes** ▶ *Go to question 2.*

3 **No** ▶ *Go to question 4.*

- 2. Did you contract out or arrange contracts for some or all of your urban transit services (including services for persons with disabilities or the elderly) with one or more private companies?**

0201 1 **Yes** ▶ *Fill out the following table; then go to question 3 (Attach a separate list if required).*

3 **No** ▶ *Go to question 4.*

	Name of Contractor	\$ Amount of Contract
0205	<input type="text"/>	0250 <input type="text"/>
0206	<input type="text"/>	0251 <input type="text"/>
0207	<input type="text"/>	0252 <input type="text"/>
0208	<input type="text"/>	0253 <input type="text"/>
Total ▶		0263 <input type="text"/>

- 3. Did you contract out 100% of your urban transit services?**

0301 1 **Yes** ▶ *You are finished. Please send your questionnaire to Statistics Canada.*

3 **No** ▶ *Go to question 4. Answer for the portion of your business that is not contracted out.*

PART B - FINANCIAL DATA

4a. Enter your annual operating revenue by activity:

In Dollars (Omit cents)

Urban transit services (excluding para transit)	0400	
Commuter services (daily services between towns/cities and a major urban city: e.g., Oakville and Toronto; south shore of Montreal and the City of Montreal; Fraser Valley communities and Vancouver, etc.)	0405	
Urban transit services for persons with disabilities or seniors (para transit)	0410	
Scheduled intercity services (including interlining revenue)	0415	
School bus services (home to school services)	0420	
School bus charter services	0425	
Charter – motor coach charter services (including sightseeing tours between cities and/or geographic areas that involve at least a 160 km round trip; also includes casino services, special services for holidays and other events etc.)	0430	
Local sightseeing services	0435	
Shuttle services (e.g., airport parking – terminal, hotel, railway station and other)	0440	
Bus parcel express	0445	
Other passenger bus services (e.g., tours, other contract services, etc.). Specify: 0451	0450	
Other operating revenues (e.g., terminal rentals, fuel rebates, leasing, advertising, etc.). Specify: 0456	0455	
Operating funding (Federal, Provincial, Municipal and other operating contributions)	0470	
Total Operating Revenue (Sum of cells 0400 to 0455 and 0470) ▶	0460	

4b. Enter your non-operating revenues:

In Dollars (Omit cents)

Capital funding (Federal, Provincial, Municipal and other capital contributions)	0465	
Other non-operating revenues (e.g., interest earned, sales of assets, returns on investment, insurance proceeds, GST rebates, etc.)	0475	
Total Non-Operating Revenues (Sum of cells 0465 and 0475) ▶	0480	
Total Revenue (Sum of cells 0460 and 0480) ▶	0490	

5. Did your company generate revenue in more than one province or territory? – that is, was the point of sale in more than one province or territory?

- 0500 ¹ **Yes** ▶ *Complete the supplementary annex if attached, and then proceed to question 6.
If annex is not attached, please call 1-888-373-8424.*
- ³ **No** ▶ *Go to question 6.*

PART B - FINANCIAL DATA (CONTINUED)

6. Operating Expenses

Human Resource Expenses

In Dollars (Omit cents)

Wages & salaries (drivers)	7001	
Wages & salaries (mechanics)	7004	
Wages & salaries (all other staff including owners and executives)	7007	
Benefits (all employees)	7018	
Amount paid under contract to another company to provide drivers, mechanics and other labour	7012	
Staff training	7013	
Other (e.g., uniforms, tolls, meals etc.)	7014	
Sub-total Human Resource Expenses (Sum of cells 7001 to 7014) ▶	7020	

Vehicle Energy Expenses

Diesel fuel expenses including taxes	7021	
Electrical traction power including taxes	7022	
Other vehicle fuel and energy expenses (gasoline, propane, etc.)	7023	
Sub-total Vehicle Energy Expenses (Sum of cells 7021 to 7023) ▶	7025	

Vehicle Maintenance Expenses

Vehicle parts and shop supplies (excluding tires and tubes)	7026	
Tires and tubes (including parts for tire repairs) + purchased tire and tube repairs	7027	
Purchased repairs to vehicles (excluding tires and tubes)	7028	
Other vehicle maintenance expenses	7029	
Sub-total Vehicle Maintenance Expenses (Sum of cells 7026 to 7029) ▶	7035	

Other Operating Expenses

Annual depreciation (on vehicles, buildings and equipment)	7081	
Other operating expenses (advertising, licenses and permits, commissions, vehicle leases, utilities (water, hydro, building heat), municipal taxes, insurance, office supply & materials, etc.)	7075	
Total Operating Expenses (Sum of cells 7020 + 7025 + 7035 + 7081 + 7075) ▶	7080	
Non-operating expenses (e.g., interest & other)	7087	
Total Expenses (Sum of cells 7080 + 7087) ▶	7090	

Capital Information

Amount spent to purchase buses and other rolling stock	7200	
Other capital expenditures	7220	

7. Assets

In Dollars (Omit cents)

Current Assets including inventories	1115	
Capital assets: Original acquisition cost of buses, rolling stock and all other capital assets including additions, net of disposals (including land and building). Use unsubsidized figure if necessary.	1121	
Accumulated depreciation of buses, other rolling stock and all other capital assets (e.g., building and all other capital assets)	1122	
Net book value of capital assets (Cell 1121 minus cell 1122) ▶	1161	
Other non-current assets including goodwill ▶	1171	
Total Assets (Sum of cells 1115 + 1161 + 1171) ▶	1175	

8. Liabilities & Owner's Equity

In Dollars (Omit cents)

Current liabilities (short term)	1205	
Long term debt	1210	
Other non-current liabilities (e.g., deferred taxes)	1215	
Total liabilities (Sum of cells 1205 + 1210 + 1215)	▶ 1220	
Total owner's equity (share capital, retained earnings (losses) & contributed surplus)	▶ 1240	
Total liabilities and owner's equity (Sum of cells 1220 + 1240 should equal line 1175)	▶ 1245	

PART C - EMPLOYMENT STATISTICS

9. Estimate using an annual average.

		Number of employees who worked at least 30 hours per week	Number of employees who worked between 20 and 29 hours per week	Total number of hours for employees who worked less than 20 hours per week
Drivers	1301		1302	1405 hrs
Mechanics	1303		1304	1410 hrs
All other staff	1311		1312	1422 hrs
Total of each column	▶ 1309	▶ 1310	▶ 1425	hrs

PART D - VEHICLES IN YOUR FLEET, DISTANCE AND MAINTENANCE COST

10. Estimate using an annual average.

		How many vehicles in your fleet?	Total distance driven in kilometres	Using %, allocate your maintenance expenses from cell 7035 by vehicle type
Motor coaches – all types	1503		1603	9003 %
School buses – all types	1523		1623	9033 %
Urban transit buses	1540		1640	9050 %
All other rolling stock	1545		1645	9055 %
Total of each column	▶ 1550	▶ 1650	▶ 9060	100%
What proportion of your fleet in cell 1550 is equipped for persons with disabilities?			1552	%

PART E - PASSENGER DATA

11. Total Number of Passengers

		Total
Urban transit services (excluding para transit)	1703	
Commuter services	1708	
Para transit services	1713	
Scheduled intercity services	1718	

PART F - FUEL AND ENERGY DATA

12. How much of each of the following types of fuel did you use for passenger carrying vehicles during the year? (L - Litres, KW - Kilowatts)

		Total
Diesel	2101	L
Gasoline	2105	L
Other fuel	2114	L
Electricity for electrical tractive power (vehicles only)	2120	KW

CERTIFICATION

13. In the future, would you like to receive this questionnaire electronically?

2250 3 No
1 Yes

I certify that the information contained herein is complete and correct to the best of my knowledge.

Signature of authorized person

Title

0014

Date (yyyy-mm-dd)

0015 - -

Name of person to contact for further information

0026 1 Mr.
2 Mrs.
3 Miss
4 Ms.

0013 First name

0054 Last name

0017 Telephone number

- -

0027 Extension

0020 Website address

0016 Fax number

- -

0018 E-mail address

How long did you spend collecting the data and completing this questionnaire?

9910 Hour(s)

9909 Minutes

COMMENTS

We invite your comments below. If necessary, please attach a separate page. Please be assured that we review all comments with the intent of improving the survey.

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THANK YOU FOR COMPLETING THIS QUESTIONNAIRE. PLEASE RETAIN A COPY FOR YOUR RECORDS.

Statistics Canada's publications are available
for use in all major libraries.
As well, please visit our Web site at www.statcan.gc.ca.