

# PUMF Collection Program Subscription Form

## PUMF Collection Program Subscription Form – Subscription Agreement

Between HIS MAJESTY THE KING in Right of Canada, as represented by the Minister of Innovation, Science and Economic Development, having been designated as the Minister for the purposes of the Statistics Act (referred to herein as "Statistics Canada"),

And: \_\_\_\_\_  
(Name of the other party),  
(Hereinafter called the "Licensee")

WHEREAS His Majesty the King in Right of Canada is the lawful owner of the **Public Use Microdata Files** to be licensed;

AND WHEREAS the Licensee wishes to use the **Public Use Microdata Files**;

NOW THEREFORE the Parties agree as follows:

### DEFINITION

1. "Public Use Microdata File" means a non-identifiable data set containing characteristics pertaining to surveyed units as described in section 2.

### DESCRIPTION OF PRODUCT

2. This agreement relates to the Public Use Microdata File Collection (hereinafter called the "Collection"). The Collection contains Public Use Microdata Files released by Statistics Canada and related documentation for surveys as defined on the collection portal of the Statistics Canada website at [Public Use Microdata File Collection \(statcan.gc.ca\)](https://www150.statcan.gc.ca/n1/pub/99-011-x/2019001/article/00001-eng.htm)

### CONTACT AND CUSTODIAN

3. (1) The Licensee hereby nominates \_\_\_\_\_ as the contact person to whom all further communication shall be addressed on any matter concerning this agreement; and as the designated custodian of the Collection with responsibility for ensuring its proper use and custody pursuant to the terms of this agreement.  
(2) The contact information for the contact person and custodian referred to in subsection (1) may be advertised on the Collection page of the Statistics Canada website at [Public Use Microdata File Collection \(statcan.gc.ca\)](https://www150.statcan.gc.ca/n1/pub/99-011-x/2019001/article/00001-eng.htm)

### EFFECTIVE DATE AND TERM

4. This Agreement comes into force when signed by both Parties and shall continue for an initial term ending March 31, 20\_\_\_\_. Thereafter, the term shall be automatically extended for succeeding periods of one (1) year, unless terminated in accordance herewith.

### PAYMENT

5. (1) The Licensee agrees to pay an annual service fee of \$10,000 to access the Collection. The first payment will be due to Statistics Canada on signing of this agreement. Subsequent payments will be made at the latest thirty (90) days after the expiration of the previous term (April –June).  
(2) The following methods of payment are accepted; Cheque / Money Order (**non-federal clients**); Credit Card (MasterCard), (Visa) or (American Express) (**non-federal clients**); Federal Government of Canada Interdepartmental Settlement (**federal clients**); Direct Deposit (**non-federal clients**) or Bill Payment service (BPS) with Canadian bank Institutions).  
(3) All cheque payments shall be made payable to the Receiver General for Canada and sent to:

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Statistics Canada  
Finance, 6<sup>th</sup> Floor, RH Coats Building  
100 Tunney's Pasture Driveway  
Ottawa, Ontario K1A 0T6

## DELIVERY

6. Upon execution of this agreement and payment of the annual service fee prescribed in Section 5, Statistics Canada shall provide the Licensee with password access to the Collection and related documentation.

## USE OF MICRODATA

7. The Use of the Microdata is governed by Statistics Canada Open Licence, see: <https://www.statcan.gc.ca/eng/reference/licence>. For any questions regarding the Statistics Canada Open Licence see: <https://www.statcan.gc.ca/eng/reference/licence-faq>.

## TERMINATION

8.
  - (1) Statistics Canada will terminate this agreement automatically and access to the Collection will be revoked if the Licensee fails to comply with any of the terms of this agreement.
  - (2) Either party may terminate this agreement, without cause, by providing 10 days written notice. The termination shall become effective and access to the Collection will be revoked at the date mutually agreed to by both parties.
  - (3) Where this Agreement is terminated pursuant to subsection (1), the Licensee shall immediately take measures to terminate all use of the Collection by its users, destroy all copies of the data and related documentation and certify this destruction in writing to Statistics Canada.

## NOTICES

9. Any notice to be given to Statistics Canada or the Licensee shall be sent by electronic mail to [statcan.dadpumf-dadfmgd.statcan@stacan.gc.ca](mailto:statcan.dadpumf-dadfmgd.statcan@stacan.gc.ca).

## AMENDMENT

10. No amendment to this Agreement shall be valid unless it is reduced to writing and signed by the Parties hereto.

## ENTIRE AGREEMENT

11. This Agreement constitutes the entire agreement between Statistics Canada and the Licensee with respect to Licensee's right to use the Collection.

## APPROPRIATE LAW

12. This Agreement shall be governed and construed, in accordance with the laws of the province of Ontario and the laws of Canada applicable herein.

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Approved by:

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

Chief, Data Access Division

And By:

\_\_\_\_\_  
(Name of Institution)

\_\_\_\_\_  
(Print name of authorized representative)

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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Name of Institution	
Address	
Institution's IP Range and/or Proxy Range	
Subscription Start Date	
<b>Licence Administrator:</b>	
Name	
Title	
Phone number	
Email address	
<b>Contact:</b>	
Name	
Title	
Phone number	
Email address	
<b>Alternate:</b>	
Name	
Title	
Phone number	
Email address	